

Investment and Treasury Management Policy

1. STRATEGIC PLAN THEME AND COMPLIANCE OBLIGATION SUPPORTED

Strategic Plan Theme: [Sustainable Future](#)

Curtin University Act 1966

Trustees Act 1962 (WA)

Financial Management Act 2006 (WA)

2. PURPOSE

Nil

3. POLICY STATEMENT

3.1. The primary investment objective of the University is the optimisation of earnings within acceptable levels of risk, meeting liquidity requirements and the University's commitment to Responsible Investing in order to:

- support the mission of the University over the long term; and
- provide security and preservation of the real value of capital.

3.2. Adequate cash reserves will be maintained to allow the University to conduct its business.

3.3. Cash and investments will be managed through the Short Term Pool and Long Term Pool.

3.4. The Short Term Pool provides for operational cash needs having regard for quarter to quarter cyclicalities. Other cash and investments will be held in the Long Term Pool.

3.5. Investment Performance Objectives will be set for both the Short Term Pool and Long Term Pool.

3.6. Risks are managed by having a diversified Strategic Asset Allocation for the Long Term Pool. The Strategic Asset Allocation should cover, as a minimum:

- Asset allocation between various asset classes;
- Asset mix between domestic and overseas investments;
- Hedged and unhedged funds for overseas investments; and
- Responsible investment considerations.

3.7. One or more Investment Managers may be appointed to manage the Investment Pools. Investment Managers must be of Investment Grade counterparties or highly rated by the Investment Consultant.

3.8. The management of the Long Term Pool is through an Investment Consultant. The Investment Consultant provides investment advice and implementation with respect to:

- Investment strategy;
- Investment Fund and underlying Investment Manager selection;
- Monitoring; and
- Any other investment related processes and activities as they relate to the Long Term Pool

3.9. Responsibilities

Detailed responsibilities are documented in the University's *Investment and Treasury Management Procedures*.

Council

Council is responsible for approving the University's *Investment and Treasury Management Policy*.

Finance Committee

The Finance Committee is responsible for:

- approving the University's Investment and Treasury Management Procedures;
- approving the investment objectives and Strategic Asset Allocation and advising the Council on them;
- overseeing compliance, implementation and performance against investment objectives; and
- approving the appointment and termination of the Investment Consultant.

Chief Financial Officer

The Chief Financial Officer is responsible for compliance, monitoring and reviewing the performance of the University's investment strategy and reporting performance outcomes against the investment objectives to the Finance Committee.

Director, Financial Reporting

The Director, Financial Reporting is responsible for the daily operation, management and implementation of the Investment strategies.

Investment Consultant

The Investment Consultant is responsible for:

- Recommending investment objectives and Strategic Asset Allocation recommendations for the Long Term Pool to the Finance Committee;
- Portfolio management of the Long Term Pool, including the selection and monitoring of Investment Managers through the Investment Funds and Dynamic Asset Allocation as appropriate;
- Reporting performance outcomes against investment objectives; and
- Carrying out other services as required by the Chief Financial Officer.

4. SCOPE OF POLICY

This policy applies to those engaged in monitoring and governing the University's investment strategy, including operating cash flows, banking management. Typically, this will encompass the Finance Committee, the Chief Financial Officer, Investment Consultants and other Delegated Officers.

This policy does not cover direct investment in "spin-off" companies for the purposes of the commercialisation of intellectual property and other direct investments.

5. DEFINITIONS

(Note: Commonly defined terms are located in the [Curtin Common Definitions](#). Any defined terms below are specific to this document)

Dynamic Asset Allocation

Means short to medium term tilts away from the Strategic Asset Allocation for the Long Term Pool. These tilts are managed within defined allowable ranges around the Strategic Asset Allocation.

Investment Funds

Means managed investment scheme funds, where the Investment Consultant researches and monitors Investment Managers used in these Funds, including those Funds that are constructed and managed by the Investment Consultant.

Investment

Means placement of centrally managed University funds in assets or items with the intent of generating income, return or appreciation in value. This type of investment is administered by Financial Services.

Investment Grade

Means that either Standard & Poor's or Moody's has rated an investment as having "Investment Grade" credit rating, ie BBB- or above (Standard & Poor's) or Baa3 or above (Moody's).

Long Term Pool

Means the funds that are invested with the intention of achieving returns that are in excess of those of the Short Term Pool. The funds in this pool are intended for strategic purposes.

Operating Account

Means the operating bank account(s) utilised for the purposes of receiving and making operational payments.

Responsible Investing

Means the effective management of material financial and reputational risks and opportunities related to environmental, social and governance (ESG) issues.

Short Term Pool

Means the Investment Pool where excess holdings of cash and investments are held that are not invested in the Long Term Pool. This pool is used to manage the ongoing day-to-day operational and short term cash flows of the University by investing temporary cash surpluses and providing a reserve of funds for operational cash needs.

Strategic Asset Allocation

A portfolio strategy that involves periodically rebalancing the portfolio in order to maintain a long-term asset allocation target.

6. SUPPORTING PROCEDURES

[Investment and Treasury Management Procedures](#)

[Banking Management Procedures](#)

[Borrowing Policy and Procedures](#)

[Foreign Exchange Procedures](#)

7. OTHER RELEVANT DOCUMENTS/LINKS

[Curtin University Act 1966](#)

[Trustees Act 1962 \(WA\)](#)

[Financial Management Act 2006 \(WA\)](#)

Policy Compliance Officer	<u>Amanda Stammers</u> , Director, Financial Reporting
Policy Manager	Chief Financial Officer
Approval Authority	Council
Review Date	1 st April 2026

REVISION HISTORY

Revision/ Ref. No.	Approved/ Amended/ Rescinded	Date	Committee/ Board/ Executive Manager	Resolution	Document Reference
1.1	Approved	17/07/1997	Council	C 147/97	Appendix A to Attachment 2 to Document No C 56/97
1.2/1.3	Amended	22/06/2005	Council	C 60/05	Rescind C 60/05 (a) and Approve C 60/05 (b)
	Administratively Updated	20/03/2008	Director, Legal and Compliance Services		Reformatted and Amended to Reflect Organisational Chart
	Amended	21/10/2009	Council	C 134/09	Attachment 1 to Confidential Document No 01478/09
	Amended	27/10/2010	Council	C 154/10	Appendix 1 as at Attachment A to Confidential Document No 01271/10

	Administratively Updated	30/05/2011	Director, Legal and Compliance Services		Formally Reviewed, Minor Changes
	Amended	10/08/2011	Council	C 114/11	Attachment 1 & 2 to Document No 00935/11
	Amended	27/06/2012	Council	C 82/12	Attachment 1 to Confidential Document No 00636/12 (Amendments to Appendix 1 Investment Objectives and Allocations only)
	Administratively Updated	26/03/2014	Director, Legal and Compliance Services		Updated Policy Manager
	Amended	25/06/2014	Council	C 89/14	Attachment A (Previously titled Investments Policy and Procedures)
	Amended	10/09/2014	Council	C 145/14	Attachment A
	Approved	25/06/2018	Council	C 97/18	Attachment A to Item 8.3.1
	Approved	15/05/2019	Council	C 66/19	Attachment A to Item 8.3.1
	Approved	17/03/2021	Council	C 39/21	Attachment A to Item 8.2