

## Physical Facilities and Services Policy

### 1. STRATEGIC PLAN THEME AND COMPLIANCE OBLIGATION SUPPORTED

Strategic Plan Theme: [Sustainable Future](#)

### 2. PURPOSE

To guide the process of acquisition, development, management, maintenance and disposal of University physical facilities; enable orderly consideration and prioritisation of physical facilities requirements and their use; and guide the delivery and use of Properties, Facilities and Development's services.

### 3. POLICY STATEMENT

The acquisition (gifted, purchased or leased), development, management, maintenance and disposal of physical facilities and the necessary services provided on Curtin Western Australian campuses will:

- 3.1. Be aligned to the objectives and priorities within the University's Strategic Plan, Faculty Plans and Enabling Plans;
- 3.2. Be aligned to the University's financial resources;
- 3.3. Be developed and managed in such a manner that ensures they are used efficiently, effectively and appropriately for the function;
- 3.4. Ensure that the viability and sustainability of such facilities and services are optimised;
- 3.5. Ensure the provision of a safe, secure, attractive and vibrant environment on Curtin campuses; and
- 3.6. Be conducted in an environmentally responsible and sustainable manner.

### 4. SCOPE OF POLICY

This policy applies to all physical facilities and services held in the University's name.

### 5. DEFINITIONS

(Note: Commonly defined terms are located in the [Curtin Common Definitions](#). Any defined terms below are specific to this document)

*Nil*

### 6. SUPPORTING PROCEDURES

*Nil*

### 7. RELATED DOCUMENTS/LINKS

[University Strategic Plan](#)

[University Enabling Plans](#)

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<b>Policy Manager</b>	Chief Operating Officer
<b>Approval Authority</b>	Senior Executive Team
<b>Review Date</b>	1 <sup>st</sup> April 2025

**REVISION HISTORY**

<b>Version</b>	<b>Approved/ Amended/ Rescinded</b>	<b>Date</b>	<b>Committee / Board / Executive Manager</b>	<b>Approval / Resolution Number</b>	<b>Key Changes &amp; Notes</b>
F001-1.1	Approved	03/06/2003	Planning and Management Committee	PMC 42/03	Attachment 3 to Document No 42/03
	Amended	13/05/2008	Planning and Management Committee	PMC 48/08	Attachment 1 to Document No 00561/08
	Amended	26/06/2012	Planning and Management Committee	PMC 69/12	Attachment 2 to Document No 00628/12, to be operational one week from date of approval (includes retitling from Physical Facilities Policy to Physical Facilities and Services Policy)
	Administratively Updated	06/10/2015	Director, Legal and Compliance Services	EC 76/15	Executive Manage Title Changes
	Amended	24/11/2015	Planning and Management Committee	PMC 98/15	Attachment F to Item 10 – formally reviewed no changes required
	Approved	17/09/2019	Planning and Management Committee	PMC 66/19	Attachment C to Item 9.2