

## Scholarships and Financial Assistance Policy

### 1. COMPLIANCE OBLIGATION SUPPORTED

[Curtin University Act 1966 \(WA\)](#)

### 2. PURPOSE

To provide a framework for the provision of scholarships and financial assistance to students of the University.

### 3. POLICY STATEMENT

#### 3.1 Scholarships

- 3.1.1 The University may offer scholarships to provide support (either financial, other support or both) to students.
- 3.1.2 Scholarships will be created and offered on the basis of set criteria and may reflect the strategic direction and vision of the University and sponsor/donor or both.
- 3.1.3 The University may set and amend selection, assessment and award terms of University funded scholarships.
- 3.1.4 Where the University is responsible for the selection of scholarship recipients, there will be an equitable selection process.
- 3.1.5 Any scholarship initiated at a Curtin Global Campus will be recommended by the relevant Global Campus Pro Vice-Chancellor for approval by the Deputy Vice-Chancellor, Global.
  - 3.1.5.1 Where it is a Higher Degree by Research (HDR) Scholarship, endorsement by the Associate Deputy Vice-Chancellor Research will be sought prior to the scholarship being approved and offered.
- 3.1.6 Any scholarship initiated and funded by a faculty or school of the University and where clauses 3.1.5 and 3.1.5.1 do not apply, will be recommended by the initiator to the relevant Faculty Pro Vice-Chancellor for approval.
- 3.1.7 Honours Scholarships may be managed by the relevant faculty or school.
- 3.1.8 Scholarships administering areas include:

SCHOLARSHIPS ADMINISTERING AREA	SCHOLARSHIPS CATEGORY
Graduate Research School	Higher Degree by Research Scholarships
Student Services Scholarships Office	Domestic Undergraduate Domestic Postgraduate Coursework
Global Curtin	International Onshore Undergraduate and Postgraduate Coursework AusAID
Relevant office under the direction of the Global Campus Pro Vice Chancellor (or nominee)	Scholarships offered at Global Campuses

- 3.1.9 Where there is doubt about which area will be administering a scholarship, this will be determined on a case-by-case basis by the Managers of the relevant scholarships administering areas.
- 3.1.10 Each scholarships administering area will report annually on scholarships to the relevant sub-committee of Academic Board.

### 3.2 Financial Assistance

- 3.2.1 The University may grant Emergency Student Loans to eligible Curtin students experiencing financial difficulties of an unforeseen and isolated nature in accordance with the [Emergency Student Loans Procedures](#).
- 3.2.2 Eligible Commonwealth-supported students may apply for OS-HELP loan assistance which provides financial assistance to undertake periods of study with overseas higher education institutions if certain requirements are met.
- 3.2.3 The [OS-HELP Loans Procedures](#) outlines the process for administering OS-HELP assistance and provide an open, fair and transparent application and selection process for determining eligibility and granting financial assistance under the OS-HELP program.

## 4. SCOPE OF POLICY

This policy applies to students, staff and University Associates in any location or campus whether in or outside of Australia.

## 5. DEFINITIONS

(Note: Commonly defined terms are located in the [Curtin Common Definitions](#). Any defined terms below are specific to this document)

### Emergency Student Loan

An interest-free loan that is available to assist eligible Curtin students experiencing financial difficulties of an unforeseen and isolated nature.

### Student

Any person enrolled in a course/unit at the University.

## 6. SUPPORTING PROCEDURES

[Scholarships for Undergraduate and Postgraduate Coursework Procedures](#)

[Emergency Student Loans Procedures](#)

[OS-HELP Loans Procedures](#)

[Scholarships for International Undergraduate and Postgraduate Coursework Procedures](#)

[Research Training Program \(RTP\) Scholarship Procedures](#)

[Higher Degree by Research \(HDR\) Scholarship Procedures](#)

## 7. RELATED DOCUMENTS/LINKS

[Statute 12 and Rules made pursuant to Statute 12](#)

[Higher Education Support Act 2003 \(Cth\)](#)

[Education Services for Overseas Students \(ESOS\) Act 2000 \(Cth\)](#)

[Competition and Consumer Act 2010 \(Cth\)](#)

[Disclosure of Relationships and Interests Procedure](#)

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<b>Approval Authority</b>	Academic Board
<b>Review Date</b>	1st April 2029

**REVISION HISTORY**

<b>Version</b>	<b>Approved/ Amended/ Rescinded</b>	<b>Date</b>	<b>Committee / Board / Executive Manager</b>	<b>Approval / Resolution Number</b>	<b>Key Changes &amp; Notes</b>
NEW	Approved	25/11/2011	Academic Board	AB 186/11	Attachment 4 to Document No 01214/11
	Administratively Updated	13/05/2015	Director, Legal and Compliance Services		Committee website link updated
	Amended	27/11/2015	Academic Board	AB 194/15	Attachment C to Item 11.3 (AB only approves amended policies within the manual)
	Approved	28/06/2019	Academic Board	AB 109/19	Attachment A to Item 11.2
	Approved	25/08/2023	Academic Board	AB 134/23	Attachment B to Item 10.3, effective 1 November 2023