

Donations to Curtin Policy

1. STRATEGIC PLAN THEME AND COMPLIANCE OBLIGATION SUPPORTED

[Australian Charities and Not-for-profits Commission Act 2012](#)

2. PURPOSE

To provide clear principles and a framework for the acceptance and solicitation of donations by and in the name of the University.

3. POLICY STATEMENT

- 3.1. The University will only accept donations that are consistent with Curtin's Values, Vision and Strategy.
- 3.2. The University reserves the right to accept or decline donations under circumstances as detailed in the [Donations Acceptance and Solicitation Procedures](#).
- 3.3. The University reserves the right to repurpose a donation where it is no longer reasonably practicable to apply the donation for the original intended purpose. This process will be managed in accordance with the [Donations Acceptance and Solicitation Procedures](#).
- 3.4. Interactions with donors will be in accordance with the University [Code of Conduct](#).
- 3.5. Due diligence will be undertaken on prospective donors and donations prior to solicitation or acceptance of donations.

4. SCOPE OF POLICY

This policy applies to all staff, adjuncts, and University associates involved in the solicitation or acceptance of donations, in any location or campus, within Australia.

5. DEFINITIONS

(Note: Commonly defined terms are located in the [Curtin Common Definitions](#). Any defined terms below are specific to this document)

Donor

Refers to an individual, foundation, corporation, trust, institution, group, government or other entity who makes a donation.

Donation

A contribution to the University, either financial or in-kind, which may be directed toward a specific purpose or used according to the University's discretion. Examples of types of donations are: cash or equivalent, capital equipment, tangible personal property (art, coin collections, jewellery), objects of significant cultural or historical value, shares, real estate (built property and land), corporate sponsorships (not funded by Curtin) and bequests; but exclude items such as research consumables. ([See University Advancement Staff Portal](#)).

6. SUPPORTING PROCEDURES

[Donations Acceptance and Solicitation Procedures](#)

7. RELATED DOCUMENTS/LINKS

[Code of Conduct](#)

Policy Compliance Officer	<u>John Fitzgerald</u> , Chief Advancement Officer, University Advancement
Policy Manager	Vice-Chancellor

Approval Authority	Council
Review Date	1 st April 2029

REVISION HISTORY *(filled out by Compliance Services)*

Version	Approved/ Amended/ Rescinded	Date	Committee / Board / Executive Manager	Approval / Resolution Number	Key Changes & Notes
New	Approved	06/12/2023	Council	C153/23	Attachment A Item 7.4 C 07/23