

## Information for Students: How to Convert to Another HDR Program

Higher Degree by Research Students

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### What you need to know

All students are required to be making good progress and have an enrolment (academic) status of in good standing before considering a request for a course conversion/transfer.

#### Changing courses before Milestone 1:

Students yet to achieve Milestone 1 and seeking to transfer from one Higher Degree by Research (HDR) course to another, need to apply for admission into the new HDR course.

If the application is accepted, you will be withdrawn from the first HDR course and enrolled into the new course. Your initial enrolment will be counted towards your new course.

#### Changing courses after achieving Milestone 1:

##### Transfer from PhD to PhD

If you have achieved PhD Milestone 1 and would like to convert your enrolment to another PhD course, you will need to contact the Graduate Research School via [ROC.GRS@curtin.edu.au](mailto:ROC.GRS@curtin.edu.au) to request the HDR change of enrolment form. The team can also provide advice.

If your application is approved for the new course, your initial enrolment will be counted towards your new course.

##### Transfer from MPhil to PhD

MPhil students who have successfully achieved Milestone 1 and wish to change their enrolment to a PhD course must apply to undertake Milestone 1 for the PhD no later than three months (full time equivalent study) **prior to** their Masters Milestone 2 due date.

The DGR must approve the PhD Milestone 1 application for the student to be enrolled into the new HDR course. The initial enrolment will be counted towards the new course.

If the new PhD Milestone 1 is not approved, the student will remain in the original HDR course.

#### Changing courses process

1. Discuss your plans with your supervisor team and ensure you have their support.
2. Prepare a research proposal suitable for your proposed new program.
3. Complete the Milestone 1 and include the details of the new course.

### What Next?

The school will arrange for your Milestone 1 presentation.

The outcome will be verified via the Graduate Research School.

For more information see: [HDR Admission and Enrolment Procedures](#).