

Curtin Domestic Emergency Communication Plan

Life-threatening emergency

any sudden and critical situation that poses an immediate risk to safety and/or security that requires urgent medical or protective intervention to prevent severe harm or death.

1

Dial 000

2

- Inform your Next of Kin
- Contact your Curtin Fieldwork Coordinator or Line Manager (as applicable)
- Inform your Host Organisation contact (as applicable).

If you are unable to reach your Fieldwork Coordinator or Line Manager (as applicable), contact Curtin Safer Communities Team, per the below number.

3

The Fieldwork Coordinator or Line Manager (as applicable) notify the relevant Head of Area and Risk, Compliance and Audit team

Other Emergency Incidents

a situation or event that does not threaten life, safety, or property and does not require urgent or immediate response or intervention.

1

Seek medical or police advice if required

2



Within 24 hours, notify your Curtin Fieldwork Coordinator or Line Manager (as applicable), and inform your Host Organisation contact (as applicable).



3

If appropriate, the Curtin Fieldwork Coordinator or Line Manager (as applicable) informs the relevant Head of Area and seeks advice from the Risk, Compliance and Audit team

Note: Even if the event or incident has been resolved, you must still contact your Curtin Fieldwork Coordinator or Line Manager (as applicable) to keep them informed. Please also report the incident online as soon as possible if it relates to a Health and Safety issue.

Other relevant contacts:



Student Wellbeing Advisory Service
studentwellbeing@curtin.edu.au
1800 244 043 M-F (Business Hours)

Assure EAP (Staff)
1800 808 374 M-F (Business Hours)

Curtin Safer Communities Team
08 9266 4444 24/7

Health Direct medical advice 24/7 in your local Area
(Australian Residents/Medicare holders)
1800 022 222

International SOS 24/7 (Membership No: 12AYCA656047)
After-hours Counselling Services (Students and Staff)
Medical Services (International Students only)
02 9372 2468

Other Support Services

Lifeline 13 11 14

The Samaritans Crisis Line 08 9381 5555 (main line) 08 9388 2500 (youth Line)
or 1800 198 313 (Free to call)

Suicide Call Back Service 1300 659 467

Crisis Care (Family Helpline) 1800 199 008 (Free to call) or 08 9223 1111

Women's Domestic Violence Helpline Free call 1800 007 339

Men's Line Australia 1300 789 978

QLife (LGBTQI+, 3 pm to midnight) 1800 184 527

13YARN on 13 92 76 (24/7 crisis support for Aboriginal and Torres Strait Islanders people)