



### MOBILITY COORDINATOR APPROVAL FORM OS-HELP LOAN 2024

This Mobility Coordinator Approval Form must be completed by both the student applicant and the member of staff assisting with the coordination of your placement and who can verify how your overseas study will contribute towards your current Curtin course. For example the Faculty Study Tour Coordinator or Student Experience Coordinator. If you are going on a Go Global semester exchange program, you will not need to complete this form.

Students may apply to receive up to the maximum loan amount of \$7,921 to non-Asian destinations or \$9,504 for Asian destinations.

Submit this form with your OS-HELP Loan Application

#### SECTION A - STUDENT TO COMPLETE

Student Number \_\_\_\_\_

Student Family Name \_\_\_\_\_ Student First Name \_\_\_\_\_

Name of overseas placement (if applicable) \_\_\_\_\_

Placement type  Short Course  Placement  Summer School  
 Study Tour  Internship

Name of overseas institute \_\_\_\_\_

Country/countries of overseas institute \_\_\_\_\_

Commencement date of overseas study \_\_\_\_\_ End date of overseas study \_\_\_\_\_

#### LOAN TYPE

Please tick which loan you wish to apply for. You can borrow any amount between \$1,000 up to the maximum value.

##### Study NOT in Asia

**Non-Asia OS-HELP Loan**  
Maximum amount of \$7,921

##### Study in Asia \*

**Asia OS-HELP Loan**  
Maximum amount of \$9,519

#### DECLARATION

I acknowledge that I have read and understood the eligibility requirements for this loan(s), and declare that the information supplied on this form is complete, true and correct in every particular.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

#### SECTION B - CURTIN REPRESENTATIVE TO COMPLETE

Staff Name \_\_\_\_\_

Position \_\_\_\_\_ Faculty/Area \_\_\_\_\_

How will the student's overseas study contribute towards their current course at Curtin?

- \_\_\_\_\_ credits towards Curtin course
- Log book hours or accreditation
- No credits / log book hours but the overseas study is endorsed by Curtin University
- None of the above

Will the student be studying full-time whilst overseas at host institution?

- Yes
- No

- I declare that the information supplied on this form by both myself and the student applicant is complete, true and correct in every particular.
- I am aware that the information provided on this form will be retained by Curtin University and handled in accordance with Curtin University's policy on the management and disclosure of personal details and information.
- I am aware that it is at the discretion of Curtin University to determine an applicant's eligibility to receive the OS-HELP loan based on the information provided in the OS-HELP eligibility and application form and the applicant meeting the specified requirements of the OS-HELP loan.

Signature of Curtin representative: \_\_\_\_\_ Date: \_\_\_\_\_

Please sign this form and return to the applicant.

Applicant must upload this form as part of the required documentation for their online OS-HELP Loan application.

\* 'Asia' includes these countries:

Bangladesh, Bhutan, Brunei, Cambodia, China, Democratic People's Republic of Korea (North Korea), Timor-Leste, Hong Kong, India, Indonesia, Japan, Laos, Macau, Malaysia, Maldives, Mongolia, Myanmar, Nepal, Pakistan, Philippines, Republic of Korea (South Korea), Singapore, Sri Lanka, Taiwan, Thailand and Vietnam.