



HDR Student Orientation Welcome and Overview

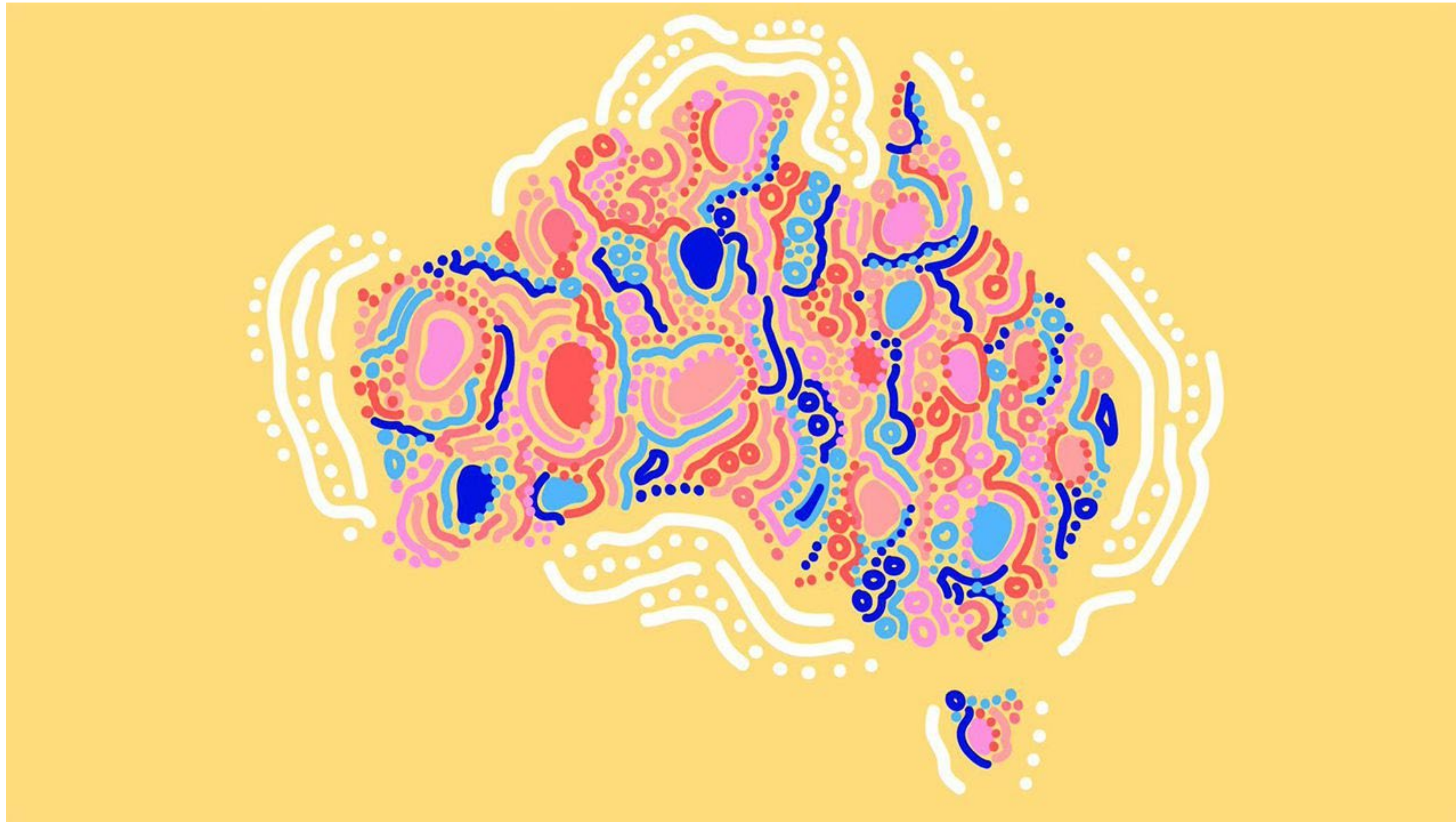
Richard Norman, Dean, Graduate Studies
Professor Min Teah, Dean of Research, Faculty of Business & Law

Welcome to Country

[Curtin Welcome to Country video](#)



Acknowledgement of Country



Today's Program

09:15	Welcome and Overview: From enrolment to graduation Richard Norman, Dean, GS and Professor Min Teah, Dean of Research, FBL
10:30	Intro to the PSC & How to Make the Most of your Research Degree Experience President, Postgraduate Students Committee (PSC)
10:45	Break
Part 2	
11:05	Academic Language and Literacy Learning Coordinators Dominik Karski/Reva Ramiah, Science and Engineering; Sarah Veitch, Business and Law; Paul Keble, Health Sciences; Chantelle Leach, Humanities
11:20	Research Integrity, Ethics, Hazards and Safety Diana Dalla-Costa, Research Integrity and Ash Jenkins, Research Services Officer
11:40	Foreign Arrangements & Risk Aaron Bridges, Education and Awareness Coordinator, Office of the Chief Security Officer
11:55	Travel for your Research and TOP system Susan Chung, Manager, Travel Operations

12.10	Industry internships – Curtin Industry Exchange facilitated Nick Schols, Project Manager, IP Commercialisation and Curtin Industry Exchange
12:25	Lunch Break in the foyer
Part 3	
13.00	Computational Skills Training Kathryn Napier, Curtin Institute for Data Science
13.15	Career Development and Support Kelly Kendall-Jones, Manager Career Development, Student Success
13.30	Library Support John Brown / Vanessa Varis Research and Academic Skills, copyright, research data planning and management
14.15	Walk to Library for tour with the faculty librarians.
14.30	Library tour (30 minutes)



Overview

Welcome to Curtin University

Overview of the HDR experience

Milestones

Research funding support and
Internships

Important Contacts, Websites and
Resources

Welcome to Curtin University

Largest University in WA with ~60,000 students in total

~1,600 HDR students, ~ 37% International students

Global campuses

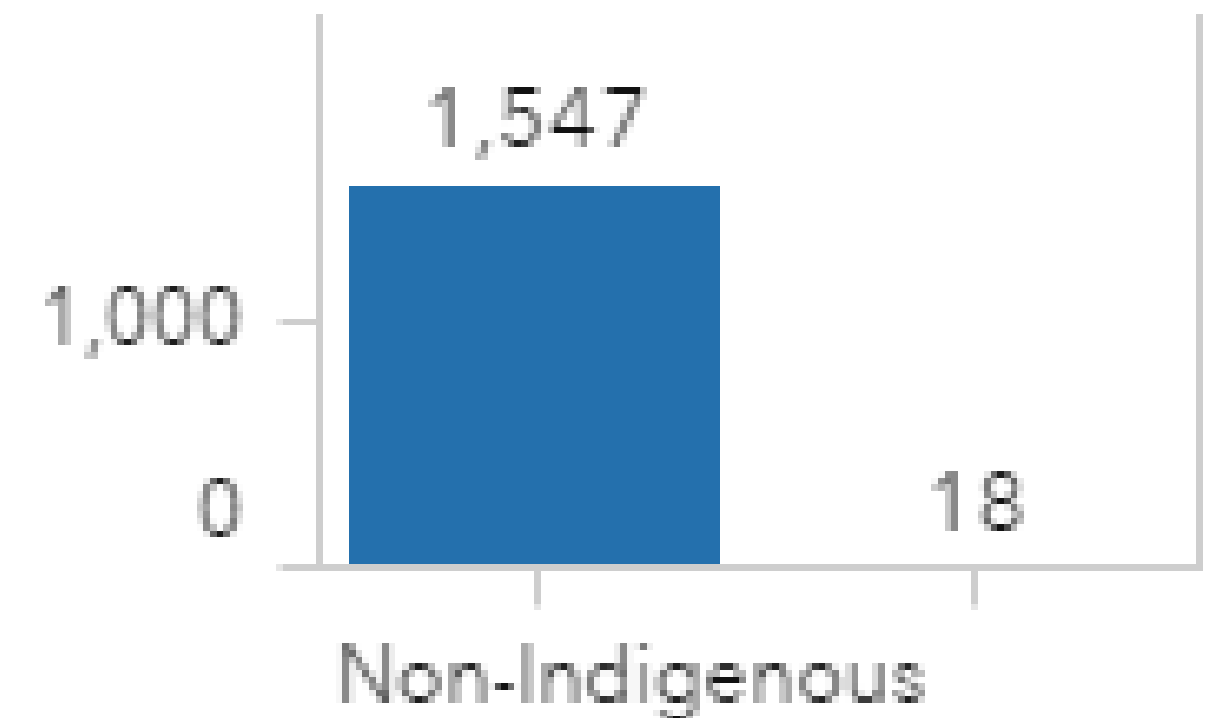
Malaysia; Singapore; Mauritius; Dubai, Bentley (Perth), Perth City, Kalgoorlie and Midland

Member of the ATN group of Universities

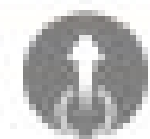
Curtin University, Deakin University, RMIT University, The University of Newcastle, University of South Australia, and University of Technology Sydney.

Student Headcount

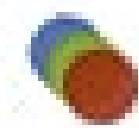
1.6K



Commencing Students: Place of Birth



Student Headcount



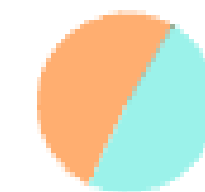
Birth Country.

Domestic
810
51.8%



International
755
48.2%

Female
803
51.3%



Indeterminate/Intersex/Un:
4
0.3%

Male
758
48.4%

Campuses, Faculties and Schools

Health Sciences	Science and Engineering
Medical School	Civil and Mechanical Engineering
Allied Health	Earth and Planetary Sciences
Nursing	Elect Eng, Computing & Math Sciences
Population Health	WASM: Minerals, Energy and Chem engineering
Business and Law	Humanities
Accounting, Economics and Finance	Education
Management and Marketing	Design and Built Environment
Curtin Law School	Media, Creative Arts and Social Inquiry

Centre for Aboriginal Studies

Miri Campus Malaysia

Singapore, Mauritius, Dubai (enrolled through GRS & schools)

Meet the Graduate Research School – leadership team

Higher Degree by Research (HDR) student management and governance

- Scholarships and admissions
- Progression/milestones
- Thesis examinations
- HDR policies and procedures
- HDR student and supervisor training

Strategic initiatives

- HDR internships
- Collaborative PhD programs
- Industry-embedded PhDs



Rebecca Firth
Manager, Graduate Research School



Prof Richard
Norman
Dean, Graduate Studies



Prof Gretchen Benedix
Associate Deputy Vice-Chancellor
(Research)

Graduate Research School Team

Admissions & Scholarships



Mike Roberts
Senior Graduate
Studies Officer



Shushu Zhang
Graduate Studies Officer



Doreen Phan
Graduate Studies Officer



Anthony Tang
Graduate Studies Officer

Progression & Thesis Examinations



Zalila Abdul Rahman
Senior Graduate Studies
Officer



Steven Cheah
Graduate Studies Officer



Catherine Martin
Senior Graduate Studies
Officer



Nate Moore
Graduate Studies Officer

Development & Training



Charmaine Cragan
Graduate Studies Officer



Tania Lerch
Research Training Officer



David Cameron
Project Coordinator



Nicole Ensor
Project Coordinator,
Research Transformation

HDR student support framework



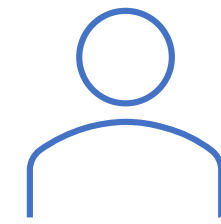
Supervisors

Principal
Co-Supervisors
External (industry experts)
Responsible for the overseeing and guiding a student's research



Thesis Chair

Key part of the team.
Remains independent and chairs all Milestones panels.
Available to provide advice and direction if issues arise



School Director of Graduate Research

Local support.
Responsible for assessing and signing off on many HDR student requests throughout their degree.



Faculty Graduate Studies Committee

Faculty point of contact for HDR matters.
Will be responsible assessing exceptional cases that arise from time to time.



Graduate Research School

Central support office responsible for administering admission to thesis examination.
Available to provide advice, and guidance.
The GRS will also make recommendations based on Policy and Procedural requirements

Student Rights and Responsibilities

ALL students have [rights and responsibilities](#)

These, including the Student Charter and Curtin's Values are listed in full on [Conduct at Curtin](#)

Check and confirm your enrolment >

Uphold Curtin values >

Follow the Student Charter >

Align with Academic Integrity principles >

Meet deadlines >

Provide feedback >

Use ICT resources appropriately >

Adhere to statutes, rules, policies and procedures >

Right of appeal >



Academic Integrity

Academic integrity means acting with the values of honesty, trust, fairness, respect, and responsibility in learning, teaching and research”

- Universities Australia (2017)

Academic integrity principles align with Curtin’s core values: integrity, respect, courage, excellence and impact.

“Plagiarism is presenting the work or property of another person as your own without appropriate acknowledgement or referencing...”

[Academic Integrity Governance](#)

[Academic Integrity student essentials](#)

[Management of Academic Integrity Warnings for New to Curtin Students Procedure](#)



Intellectual Property

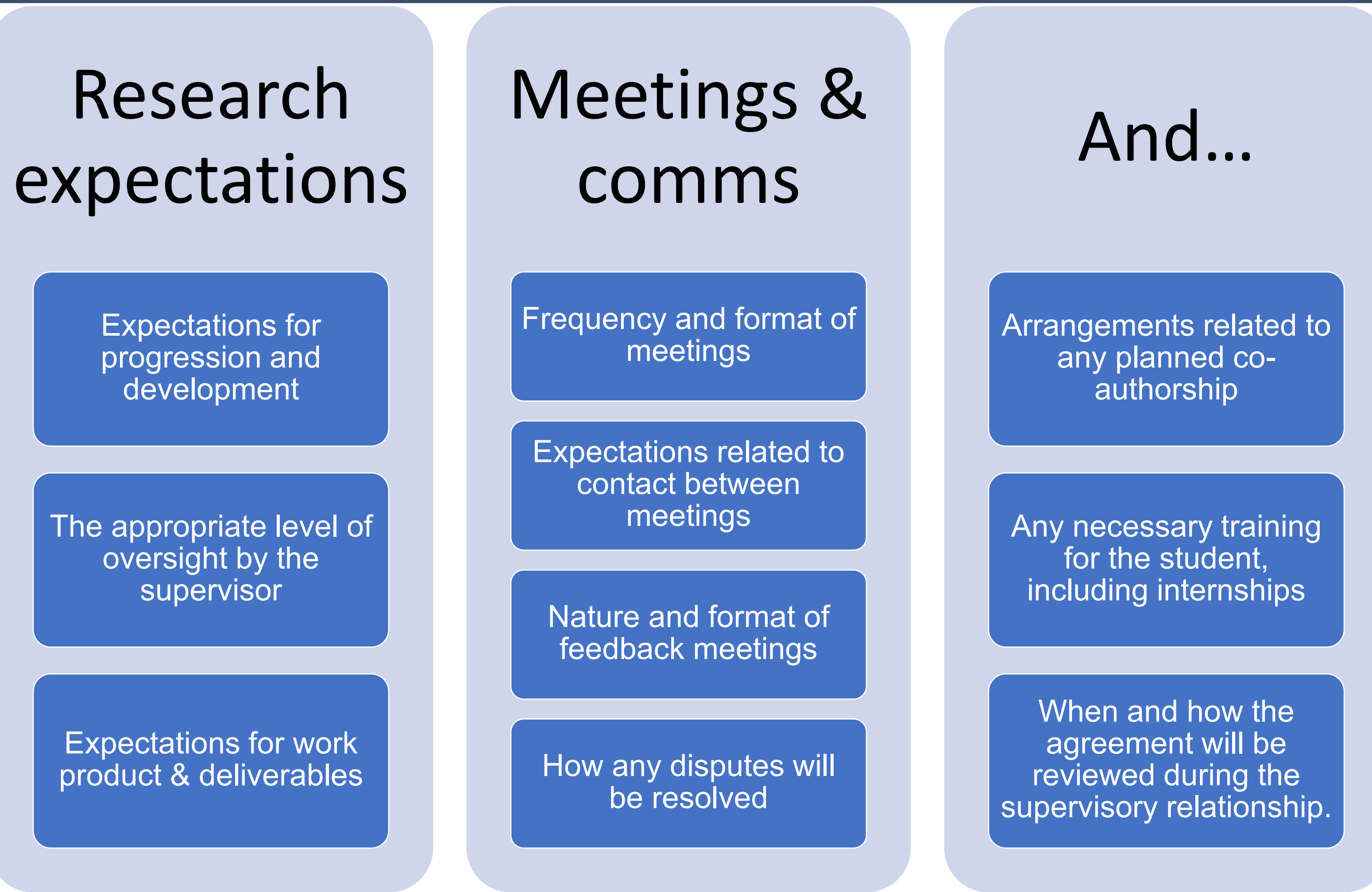
The University does not claim ownership of Intellectual Property created by Students

All supervisors and students should consult the [Intellectual Property](#) Policy and Procedures or contact the [IP team](#) when an **exception is required (e.g. collaborative industry research)**

IP training available by [Knowledge Commercialisation Australia](#) and [Gemaker](#)



Supervisors and students should agree in writing on ...



And use technology to support supervision - video conferencing, shared folders, project management tools etc.

Things to know

Students, supervisors and everyone involved in HDR research should know these things

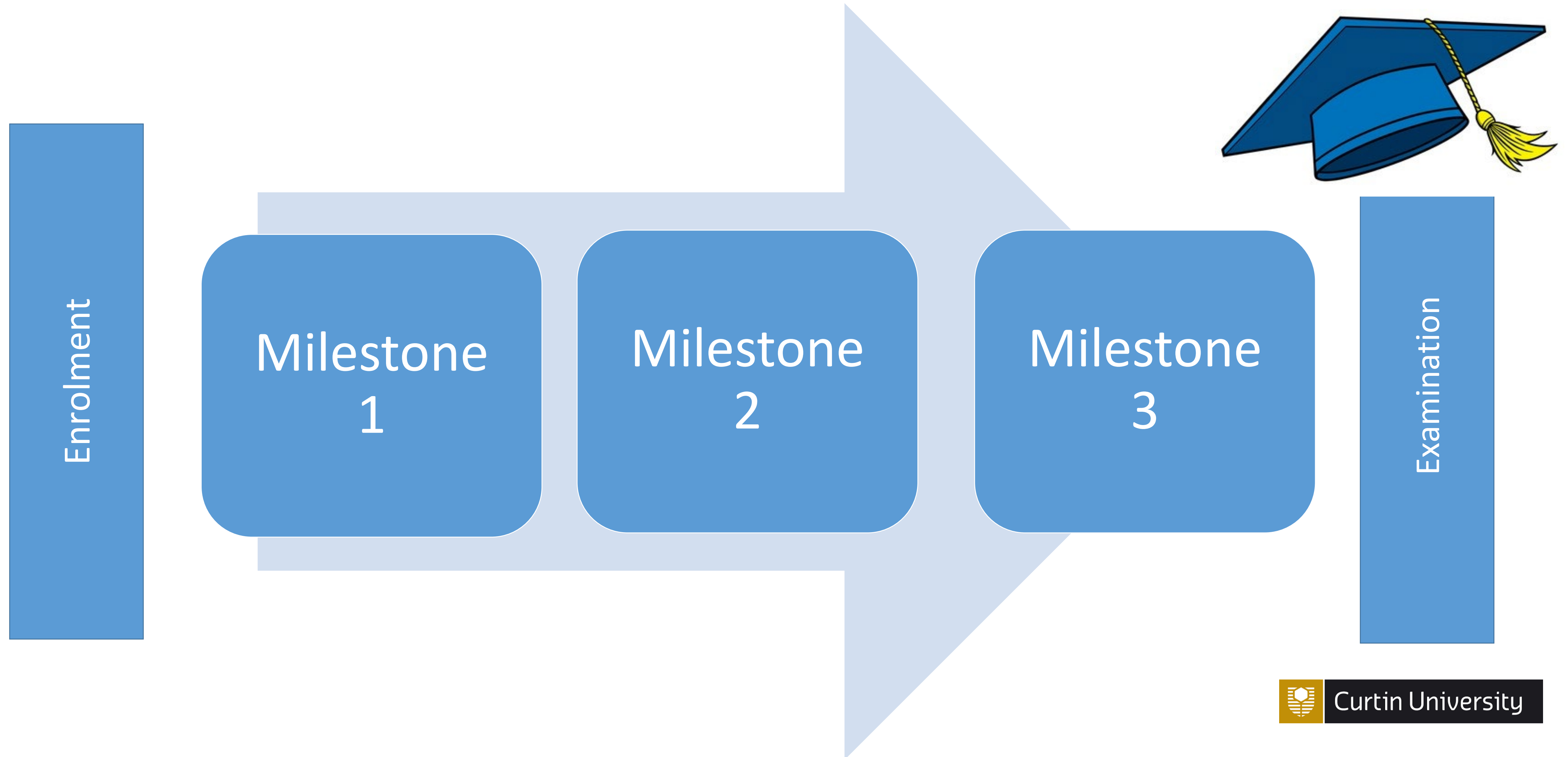
- Milestones and changes of enrolment
- Funding supports for students and internships (grants)
- Research integrity, ethics the Research Initiation Guide
- Where to find forms, guidelines, procedures [GRS/HDR](#)

- Higher Degree by Research (HDR) (Doctoral) by Compilation or Creative Work for Curtin Staff Policy*
- Higher Degree by Research (HDR) (Doctoral) by Compilation or Creative Work for Curtin Staff Procedures *
- Higher Degree by Research (HDR) Admissions and Enrolment Policy *
- Higher Degree by Research (HDR) Admissions and Enrolment Procedures *
- Higher Degree by Research (HDR) Appeals and Complaints Policy *
- Higher Degree by Research (HDR) Appeals and Complaints Procedures *
- Higher Degree by Research (HDR) Scholarship Procedures *
- Higher Degree by Research (HDR) Student Progression Policy *
- Higher Degree by Research (HDR) Student Progression Procedures *
- Higher Degree by Research (HDR) Supervision Policy *
- Higher Degree by Research (HDR) Supervision Procedures *
- Higher Degree by Research (HDR) Thesis Examination Policy *
- Higher Degree by Research (HDR) Thesis Examination Procedures *

Some important documents to read

- [Curtin HDR Policy & Procedures](#)
- [Australian Code for the Responsible Conduct of Research](#)
- [Curtin's Research Management Policy](#)
- [Curtin Values](#) and [Curtin University Code of Conduct](#)
- [Student Charter](#) under [rights and responsibilities](#)

Milestones & Progression



Milestone due dates

2.1.2. Milestones timetable:

Milestone	Milestone date: Measured from date of enrolment in the HDR course, excluding periods of leave of absence.					
	Doctoral Course		Master of Philosophy		Master of Research	
	<i>Full-time student</i>	<i>Part-time student</i>	<i>Full-time student</i>	<i>Part-time student</i>	<i>Full-time student</i>	<i>Part-time student</i>
1	6 months*	12 months*	3 months*	6 months*	waivered	waivered
2	18 months*	36 months*	12 months*	24 months*	2 months*	4 months*
3	45 months*	90 months*	22 months*	44 months*	9 months*	18 months*

[HDR homepage](#)

The screenshot shows the Curtin University HDR homepage with a navigation bar at the top containing 'How to apply', 'Find a supervisor', and 'HDR Scholarships and funding'. The main content is organized into a grid of nine cards, each with an image, a title, a short description, and a link. A green circle highlights the 'HDR forms, guidelines and policies' card, and a green arrow points from it to the right-hand page.

How to apply | **Find a supervisor** | **HDR Scholarships and funding**

- HDR forms, guidelines and policies**
Find forms, guidelines and policies relevant to completing or changing your HDR course.
[View all HDR forms, guidelines and policies](#)
- HDR resources and development**
Access a range of training opportunities, internships and courses for HDR candidates.
[Develop your skills today](#)
- Starting your HDR course**
Prepare for your candidacy by attending Orientation and getting to know our facilities and policies.
[Start preparing here](#)
- Managing your HDR enrolment**
Information to help you manage your degree, including reporting and milestone criteria.
[Find more information about your degree](#)
- Thesis and examination**
Information about thesis preparation, submission and examination.
[Get prepared](#)
- Faculty-specific information**
Find more information about your own faculty.
[Find your faculty](#)
- Milestones**
Monitor your progress through milestones.
[See where you're at](#)
- Research ethics and safety**
Students must follow ethical and safety requirements while conducting research at Curtin.
[More about ethics and safety](#)
- Contacts and help**
Find people who can assist you with administrative processes.
[See all contacts](#)

[HDR Forms Guidelines and policies](#)

HDR forms, guidelines and policies

Find forms, guidelines and policies for successfully completing your HDR course.

HDR Enrolment and Supervision >

Milestones >

PhD and MPhil Students

Milestone 1

[Milestone 1 report form \(HDR student initiated only\)](#) [Sample online M1 form \[pdf 404kB\]](#)

Student may wish to refer to the [Research Proposal Information Sheet \[pdf 586kB\]](#)

- [Milestone 1 Application form \[pdf 413kB\]](#) (for Curtin Malaysia only)
- [Milestone 1 Reviewer's Report \[pdf 1968kB\]](#)

Milestone 2

[Milestone 2 report form \(HDR student initiated only\)](#) [Sample online M2 form \[pdf 384kB\]](#)

From 1 May 2024, a paper-based Milestone 2 Application form will not be accepted.

- [Milestone 2 Application Form \[pdf 630kB\]](#) (for Curtin Malaysia only)
- [Milestone 2 Reviewer's Report \[pdf 694kB\]](#)
- [Authorship Agreement Form \[pdf 126kB\]](#)

Milestone 3

- [Milestone 3 Application Form \[pdf 246kB\]](#)
- [HDR Supervisor's Checklist for Exiting Students \[pdf 369kB\]](#) (should be initiated by HDR Supervisors)

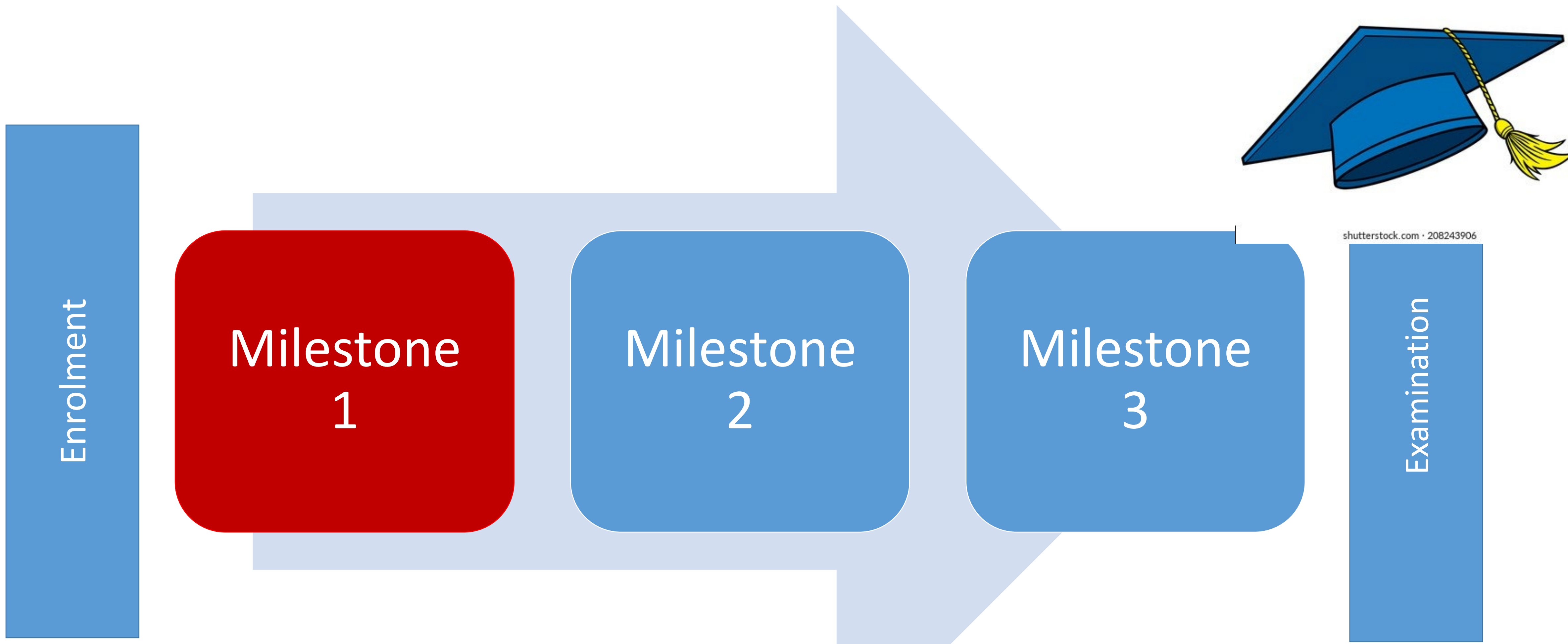
MRes Students

Milestone 1

- [Milestone 1 Supplementary Application Form \[pdf 329kB\]](#)
- See also – Milestone 1 Reviewer's Report above

Milestone 2

Milestone 1



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Preparation for M1 (before you complete the e-form!)

Complete these steps...

- **Field of Research** Select one six digit FoR that best defines the research thesis.
 - Apply for an **ORCID** (open researcher and contributor ID) Register via the ORCID website
 - Complete the [Research Initiation Guide](#)
 - Complete the **English Language assessment** (eg PELA/ELPA) *as required* by your faculty
 - Complete the **Research Integrity training** & HDR Essentials training on Blackboard
 - Complete a [Research Data Management Plan](#) See Library [RDM Libguide](#) (and training above includes RDM modules)
 - Discuss doing a [Research Internship](#) with supervisor (indicate intention at M1; can organise afterwards)
 - Do a Library workshop (recommended) – see [Research Proposal Series](#) and [Library Calendar](#)
 - Write **Research Proposal**
 - Upload proposal to Turnitin for Originality Checking (use links in Research Integrity Training - includes Gen AI checking)
- ✓ **You are now ready to start your M1 e-form**



[HDR Milestones](#)

[HDR Forms](#)

Written Research Proposal



Masters Students x 5 pages

Doctoral x 10 pages

(not including references and appendices)

- Title and Abstract

- Background

- Detailed description of methodology and methods

- Project timeline – eg monthly Gantt chart

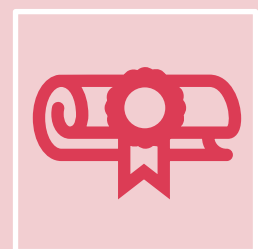
- Full budget – including how project will use Engagement and Dissemination grant funds



Expected Publication Standard - well-edited



Turnitin / Originality Checking – use link in Research Integrity training on Blackboard



Research Ethics – students normally only submit ethics application after M1 is approved*

*The Principal supervisor may already have ethics approval, but it MUST cover the proposal. The Supervisor is responsible for this governance

Academic Integrity & Generative AI (Chat GPT)



Students must understand generative AI and know their obligations for academic integrity and research integrity

[Academic Integrity](#) & [Library Uniskills - Gen AI](#)

Remember:

- thesis writing must be their own work, not just output copied from Gen-AI software.

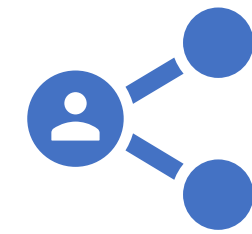
Turnitin now has Gen-AI detection capability

- Individual uploads must be < 15,000 words for Gen-AI checking (can use individual thesis chapter submission points if writing piece is > 15,000 words.)

M1 – Oral Presentation & Review



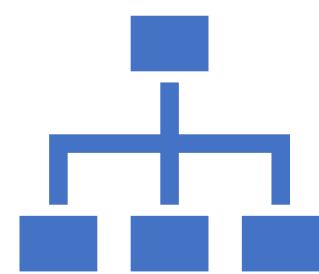
Enrolling school will coordinate the oral presentation



Student + DGR + thesis chair and supervisors + reviewers attend the presentation



DGR communicates the final decision to student



Supervisor oversees any changes/revisions by student



Supervisor advises DGR when changes have been made



DGR may review, ask chair to review or send for full review again

What happens if M1 not passed?



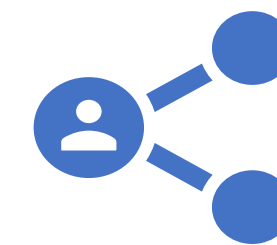
If the student does not meet Milestone criteria, It's not a bad thing!



Worst case scenario, a student can be put on Conditional status, but



It's an opportunity to make revisions and receive clear advice on how to achieve this.



The principal supervisor will communicate the conditions, actions, and timeline



Supervisors will give goals that are SMART

Specific

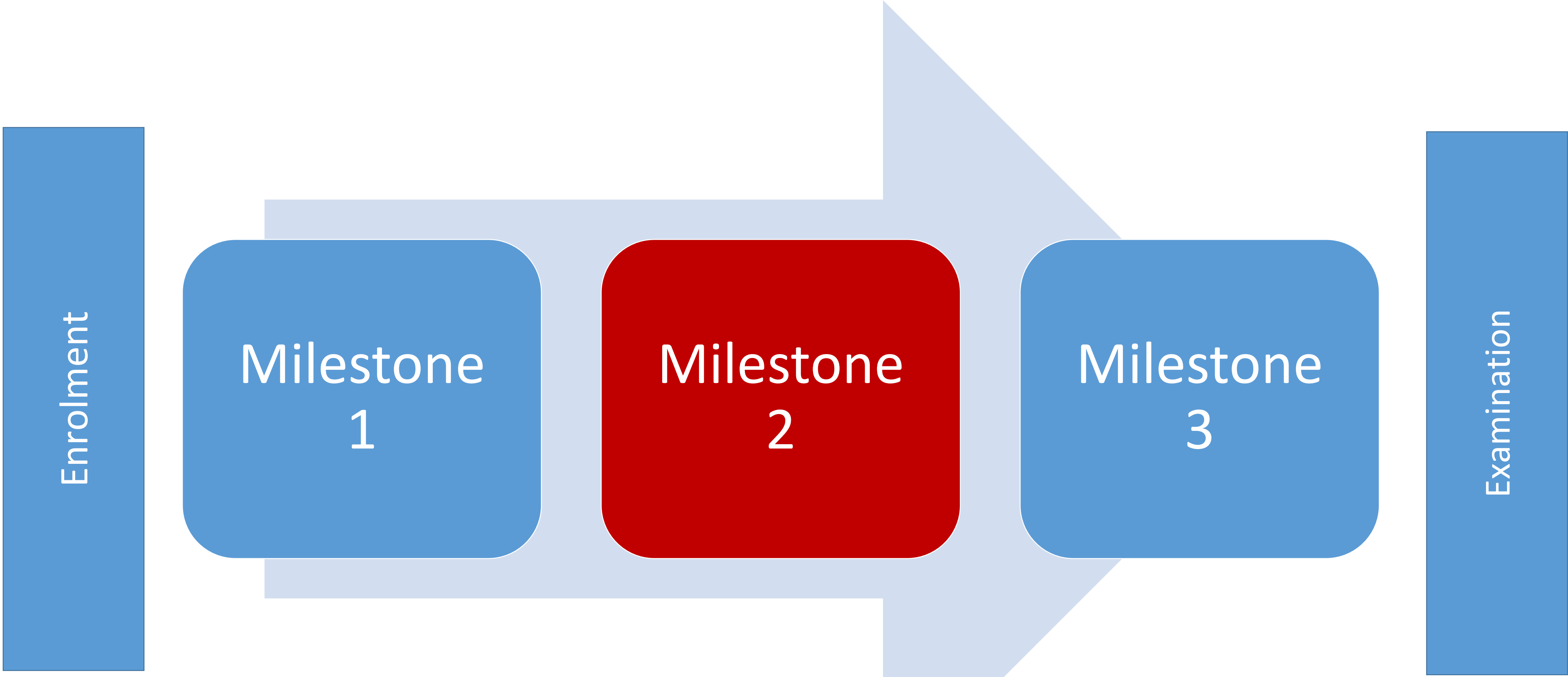
Measurable

Achievable

Relevant

Time-bound

Milestone 2



Milestone 2

M2 report – e form

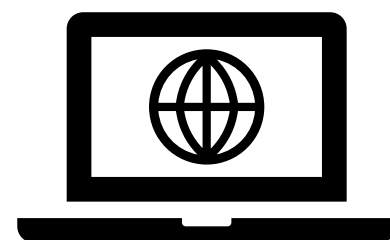
- Sample of written work (3000 words)
- Progress update
- Completion and dissemination plan (use a Gantt chart)
List of potential publications and proposed outlet
- Proposed conference/ Mobility plan BEFORE M#3 due date.
- Co-authoring? Authorship agreements

Oral presentation – reviewed by 2 assessors

Due date* – to the GRS within 18 months FTE for Doctoral and 12 months FTE for Masters MPhil).

*Your M2 due date is on your Research Student Profile (provided by the GRS)

Doctoral students - last chance to organise an internship before your 18-month FTE date!



[HDR Milestones](#)

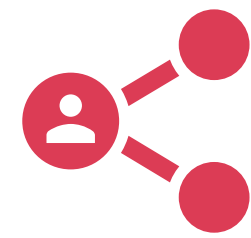
[HDR Forms](#) (links to M2 e form and sample, M2 Reviewer's Report, & Authorship Agreement form).

[HDR Student Progression Procedures](#)

M2 – Oral Presentation & Review



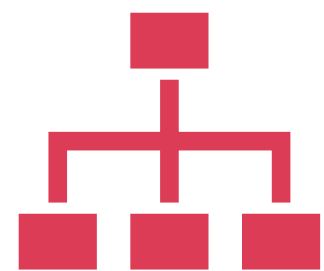
Enrolling school with coordinate your oral presentation



Student + DGR + thesis chair + supervisors + reviewers attend the presentation



DGR communicates the final decision to student



Supervisor oversees any changes/revisions by student

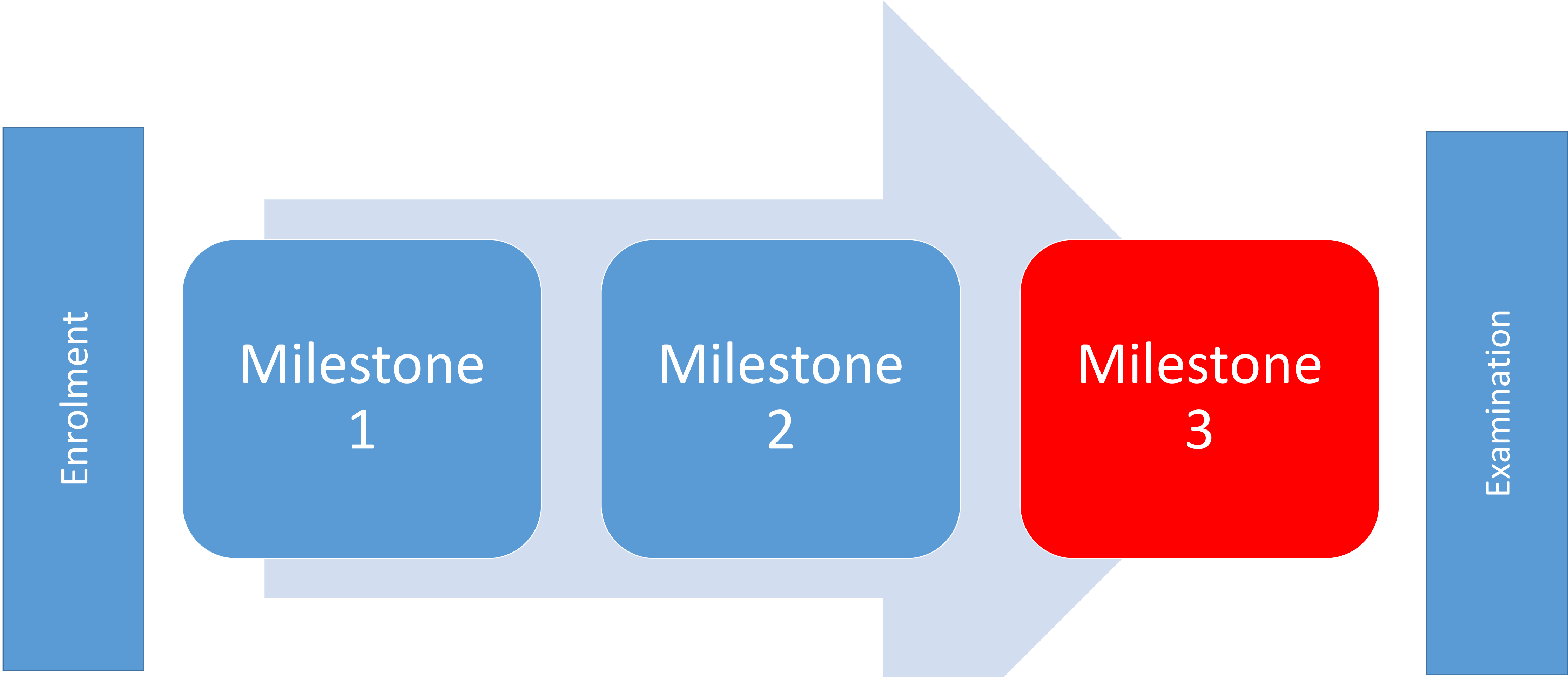


Supervisor advises DGR when changes have been made



DGR may review, ask chair to review or send for full review again

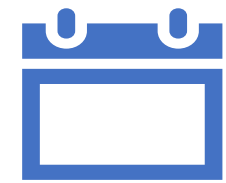
Milestone 3



Milestone 3



Pre-submission presentation of the thesis work



Completed around **3 months prior** to submission.



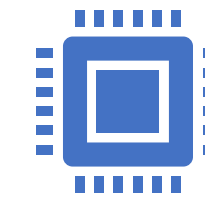
Supervisor will nominate **examiners** at this time



Authorship agreements should be revisited



Attribution should be explicitly addressed in the oral presentation



End of HDR matters should be discussed (closing out of ethics, data storage).

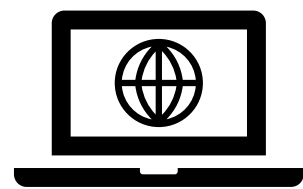


Submit thesis >> Under Examination



Thesis Format – it's your choice

- Not all topics/ programs are suitable for thesis by publication/ hybrid
- Publication delay is not grounds for an extension
- Ensure authorship issues are openly discussed, agreed in writing and revised as required.



[Thesis and examination](#) [Thesis submission forms and guidelines](#)



Thesis Submission

Forms

- [Nomination of Examiners](#) (Staff access only)
- [Thesis Submission for Examination](#) (HDR student access only)
- [Thesis Title Page template](#) [.docx 26kB]
- [Thesis Declaration](#) [.pdf 70kB]
- [Examination Report \(example\)](#) [.pdf 491kB]
- [Deposit of Final Thesis](#) (HDR student access only)
- [Thesis Permanent Binding](#) [.pdf 269kB]

Guidelines

- [Guidelines for Thesis Preparation and Submission](#) [.pdf 445kB]
- [Guidelines for Professional Thesis Editing](#) [.pdf 297kB]
- [Guidelines for Conflict of Interest for Thesis Examination](#) [.pdf 174kB]
- [Guidelines for Deposit of Final Thesis](#) [.pdf 204kB]

Thesis preparation & submission

Thesis and Examination

information about the requirements for the presentation of your thesis, how to submit it and what the examination process involves

Preparing your thesis

Guides to assist you in preparing your thesis >

Referencing >

Professional editing >

Submitting your thesis

This section will guide you in your thesis submission.

If you have a query about submitting your thesis, email ROC.GRS@curtin.edu.au.

A note about thesis format

- Not all topics/ programs are suitable for thesis by publication/ hybrid
- Publication delay is not grounds for an extension
- Ensure authorship issues are openly discussed, agreed in writing and revised as required.

Thesis Submission and Examination

- 2 external expert Examiners
- Written review and opportunity to respond if require
- Pass or Fail
- Process (2-3 months)



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Changes to Enrolment

DGR email to the GRS

- Change to thesis committee

- Change of thesis title

- Setting student to conditional status/ or returning to good standing

DGR to complete relevant form and submit to GRS

- Change of mode (full-time to part-time)

- LOA less than 12 months duration

- Change of course

- Course withdrawal

Requiring FGSC approval

- LOA greater than 12 months

A blue-tinted background image of a lizard on a branch. The lizard is positioned in the center-left, facing right. Its body is dark with some lighter spots, and its tail is curled. The branch it is on is thin and has some small leaves. The background is a blurred, dark blue color.

Research and the Media

Corporate Communications (media)

The Corporate Communications (media) team collaborates with internal and external stakeholders to promote and protect Curtin's reputation in the media.

The team includes public relations experts and former journalists who work to publicise the University, its academics and their research.

We share Curtin's stories with the public via mainstream news outlets.




Media procedures

- Curtin's Media Procedures are available [online](#) and via the [Staff Portal](#).
- Please notify Corporate Communications (media) as soon as your paper has been accepted for publication and provide an embargoed copy of the paper along with images/video. ***We understand your paper is embargoed and not for publication. Our team will not share your paper or findings until after publication.*
- All Curtin media releases must come through the Corporate Communications (media) team.
- Researchers should complete media training prior to engaging with the media.
- Part one of Introductory Media Training is available online through iPerform. This covers Curtin's media policies, why engagement is important, the services and support available from the Corporate Communications (Media) team and how to maximise the impact of your research, stories, expertise and achievements in the public domain.

Media procedures

- Academics should only engage within their field of expertise or research.
- Make it clear views are your own and not those of the University.
- Only the Chancellor or Vice-Chancellor, or their chosen representative, may comment on University issues.
- If you are approached directly by a journalist and are unsure what to do, or want help to prepare for media interviews contact the Corporate Communications (media) team.

Contact us: media@curtin.edu.au



**HDR student
research funding support**

Research Training Program

Objectives

- support domestic and overseas students undertaking HDRs at Australian HEPs
- deliver graduates with the skills required to build careers in academia and other sectors of the labour market
- support collaboration between industry and other research end-users.

Allocation

- a stipend for general living costs
- tuition fee offsets
- allowances related to the ancillary cost of HDRs.

2025 Scholarship Round



Research Scholarship round

Scholarship round open 1 July – 15 August 2024

Future and eligible current HDR students are welcome to apply

STUDENTS APPLY: 1 JULY – 15 AUGUST



Current and future Curtin students can explore pre-defined research projects; or apply directly with their own project.



To submit a scholarship application, all students must use the [expression of interest \(EOI\) form](#) to request supervisor support to be shortlisted for scholarship.



Successfully shortlisted students will be notified.

SHORT LISTING: SEPTEMBER



Shortlisted students will undergo scholarship assessment via 2 rounds.



The first round will be conducted by the nominated school/academic unit



The second round will be conducted by the faculty.



Building 101, Level 1
08 9266 3337
ROC.GRS@curtin.edu.au

SCHOLARSHIP RANKING: OCTOBER - NOVEMBER



Faculty rankings will be presented to the central scholarship selection committee.



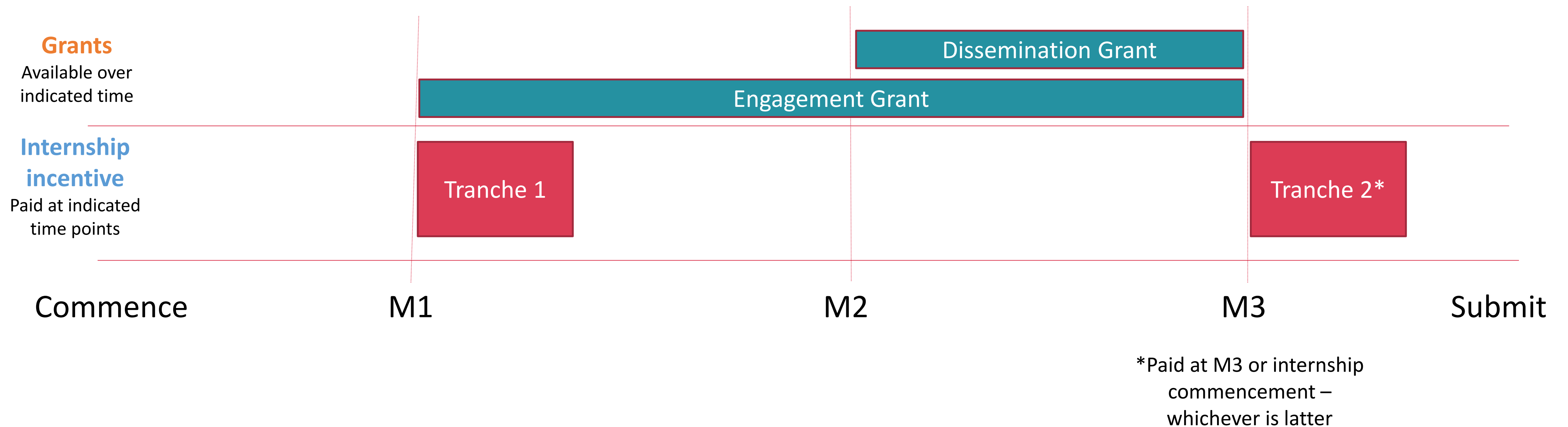
The decisions of the central scholarship selection committee are final.



Outcomes will be communicated early November.

Research Support Funds

Streamlined access to support funds through a grants-based approach.



Engagement Grant

- Up to \$2,500 for doctoral students
- MPhil students can use up to \$1,500 across this and the Dissemination grant
- Can be used for:
 - conference support
 - fieldwork (must be completed by M3) and
 - general mobility.
- Funds paid directly to student following GRS approval eliminating need for receipts
- The travel approval process (TOP) is required regardless, for risk and insurance purposes.

Dissemination Grant

- Up to \$2,500 for doctoral students
- MPhil students can use up to \$1,500 across this and the Engagement grant.
- Can be used for:
 - thesis production costs,
 - publication costs (open access) and
 - creative production costs etc.
- Funds paid directly to student following GRS approval eliminating need for receipts

HDR forms, guidelines and policies

Find forms, guidelines and policies for successfully completing your HDR course.

[HDR Enrolment and Supervision](#) >

[Milestones](#) >

[Collaborative / Joint HDR students](#) >

Forms

- [Campus transfer form for collaborative HDR students \[.pdf 129kB\]](#)
- [Abridged Milestone 1 Application Form \[.pdf 313kB\]](#)
- [Abridged Milestone 2 Application Form \[.pdf 221kB\]](#)
- [Abridged Milestone 3 Application Form \[.pdf 152kB\]](#)



Guidelines

- [Information sheet for milestones and annual reports for collaborative and joint award HDR students \[.pdf 90kB\]](#)
- [Information Sheet About Research Support Funds for Collaborative and Joint Awards \[.pdf 276kB\]](#)

[Essential Facilities and Research Support Funds](#) >

[HDR Scholarships](#) >

[Thesis Submission](#) >

[Intellectual Property](#) >

Policies

[Find HDR policies](#)

A group of diverse business professionals in a meeting, with a blue overlay and the text 'HDR Internships'. The image shows several people in a professional setting, likely a meeting or collaborative work environment. The text is centered in a white box with a thin border.

HDR Internships

The Australian Government is incentivising university-industry collaboration

National Industry PhD Program



Industry Linked PhDs



Industry Researcher PhDs



CSIRO Industry PhD scholarship program

RTP industry internship weighting



Real-world contribution

PhD students get to tackle industry problems and make a real contribution.



Opening more employment pathways

Creating networks and employment opportunities for research students outside of academia.



Incentivising early collaboration with industry

Industry's biggest challenges shape research doctorate projects.



Encouraging knowledge transfer and sharing

Research students bring innovation and fresh ideas to other sectors.



Eligibility criteria

Eligible research internships are undertaken by research doctorate students and must:



3 months

Be a minimum of three calendar months in duration.



60 days of R&D

Include 60 full-time equivalent days of engagement in R&D activities undertaken by the student.



Related

Be related to the student's research doctorate area of research.



Agreement

Be agreed to in writing by the student, university and industry partner within 18 months for full-time students, or 36 months for part time students.



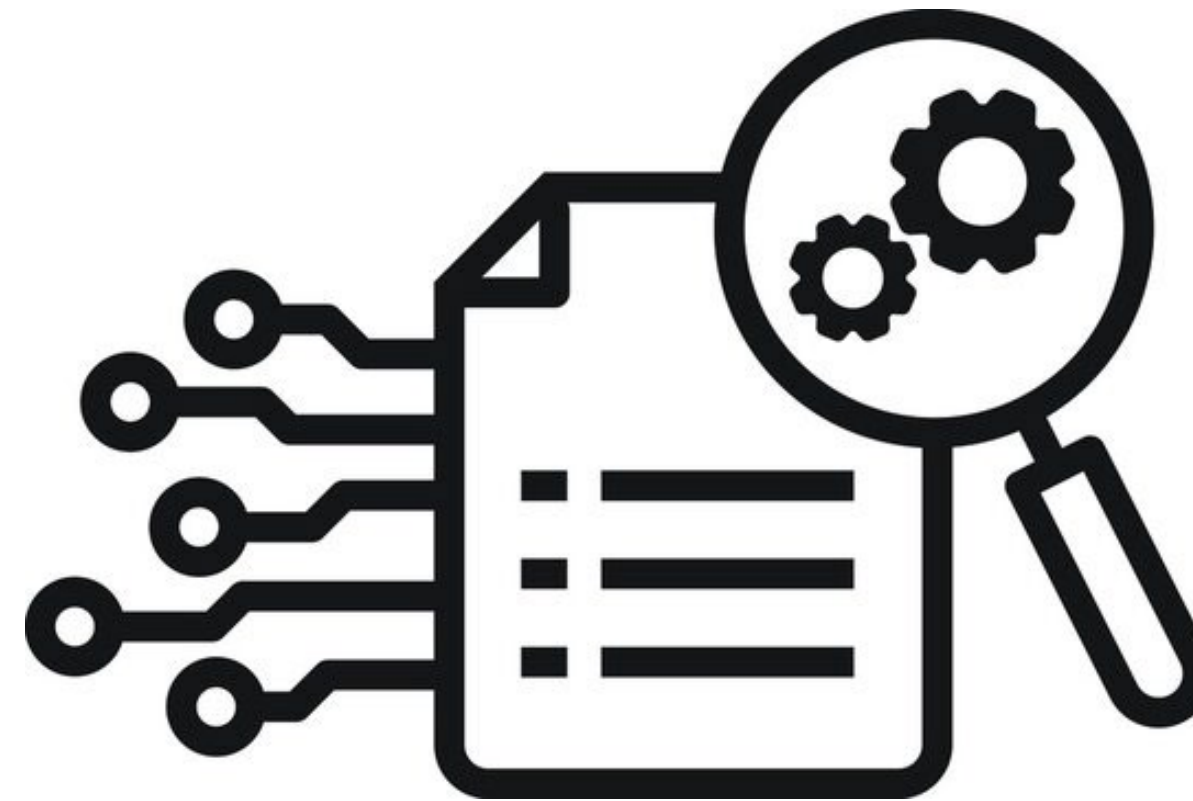
FAQ's?

1.	Who is eligible for a PhD internship?	Any PhD student within first 18 months of study can apply
2.	What qualifies as an internship project?	Must relate to your area of research, consist of R&D activities, be for min. 3 months (60 days FT or PT equivalent)
3.	What is an eligible REU?	Any external organisation outside of academia, not an “affiliate” (e.g. Chem Centre, Telethon Kids, Harry Perkins, Lions Eye)
4.	How can I fit a 3-month internship into a 3-year PhD?	You can structure on a part-time basis or work w Supervisor to time it during a lull in the research project (flexible hours/days)
5.	I already work in industry, why do an internship?	Current and former employment can qualify as an RTP-eligible industry internship, provided all basic eligibility criteria met
6.	Do I get an automatic extension/LOA for my PhD?	No, it’s designed to complement PhD program – consistent with most unis in Aust, so won’t impact stipend/scholarship/insurances, etc.
7.	How do I find an internship?	Supervisor, student networks, Unihub, GRS Newsletter, register with Curtin Industry Exchange , LinkedIn, social media, professional memberships
8.	What are the benefits?	<p>Students: \$3 - \$4k incentive, develop professional network to inform research and provide job opportunities</p> <p>Supervisors: Enhanced industry relationships, larger/funded research projects, increased RBG/RTP for scholarship funding</p> <p>Industry: Solve business problems, high value ROI for low commitment (financial/training), identify top talent for future employment</p>

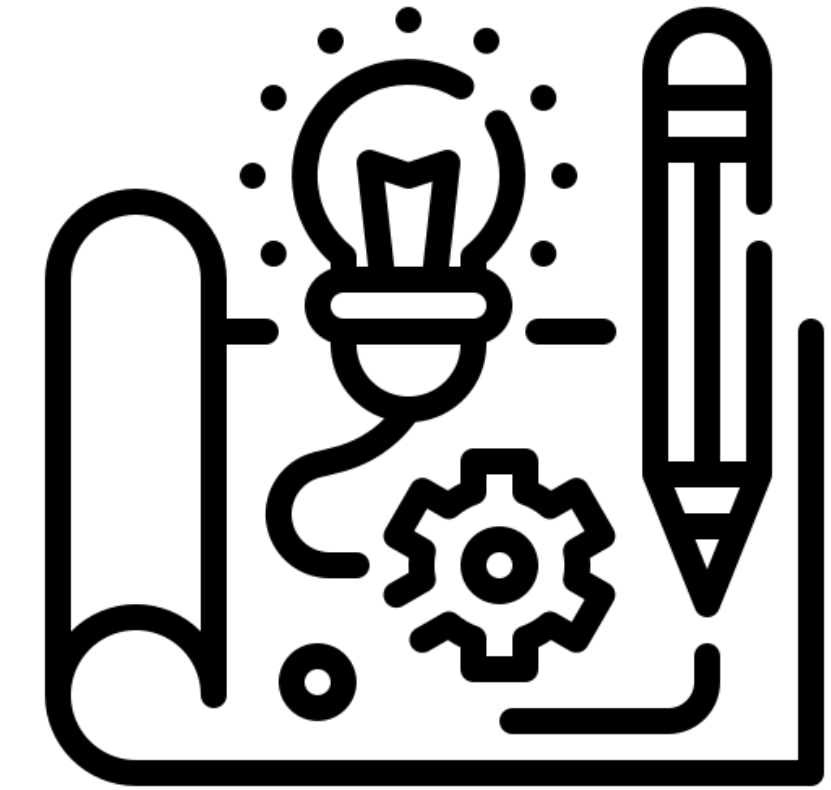
Types of Internships



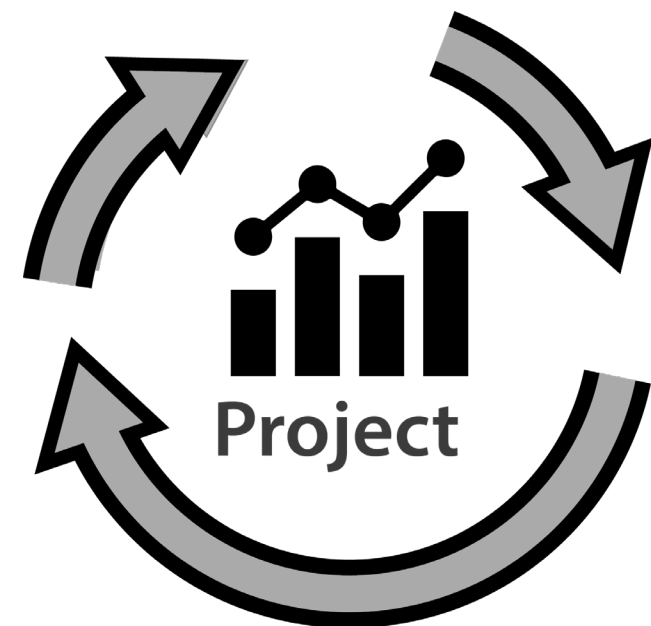
A literature review or environmental scan



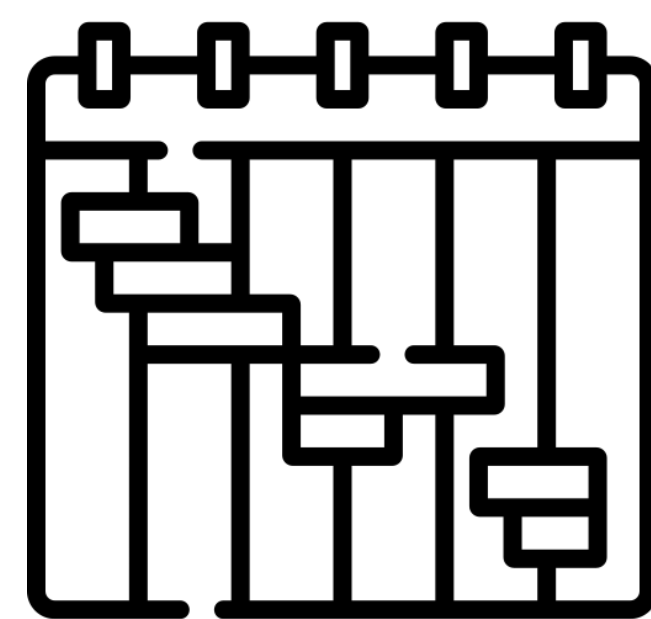
Collecting or analysing data



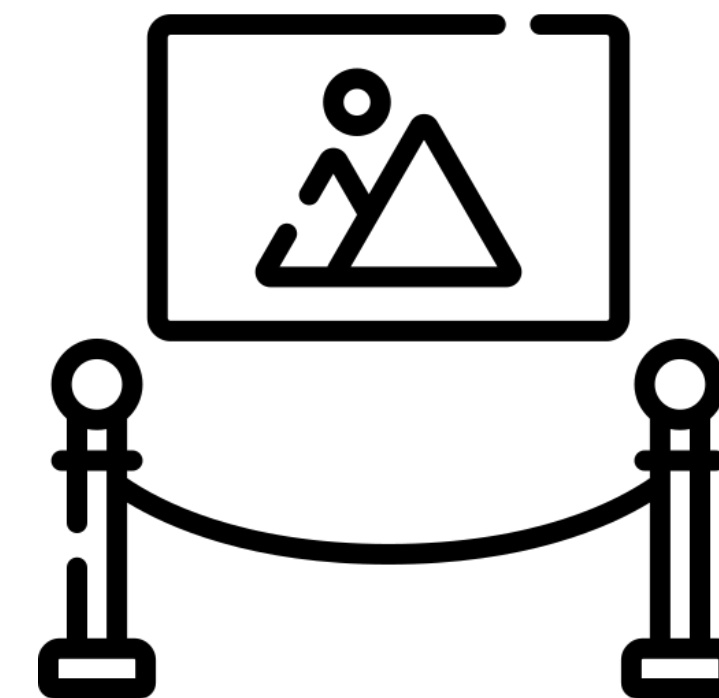
Designing a new program or prototype



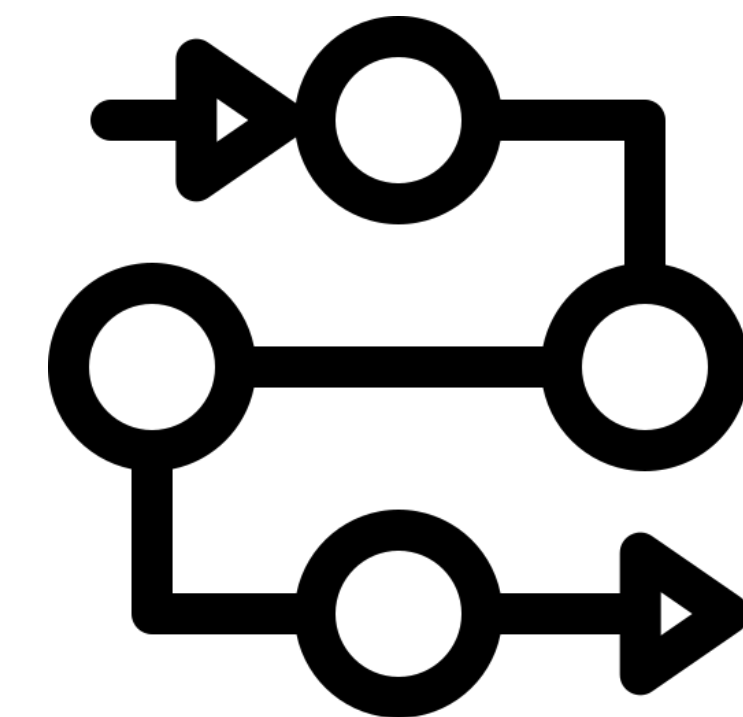
Undertaking a project and reporting findings



Developing a project plan



Curating an exhibition



Investigate or report findings on a business process

Internship Project Examples

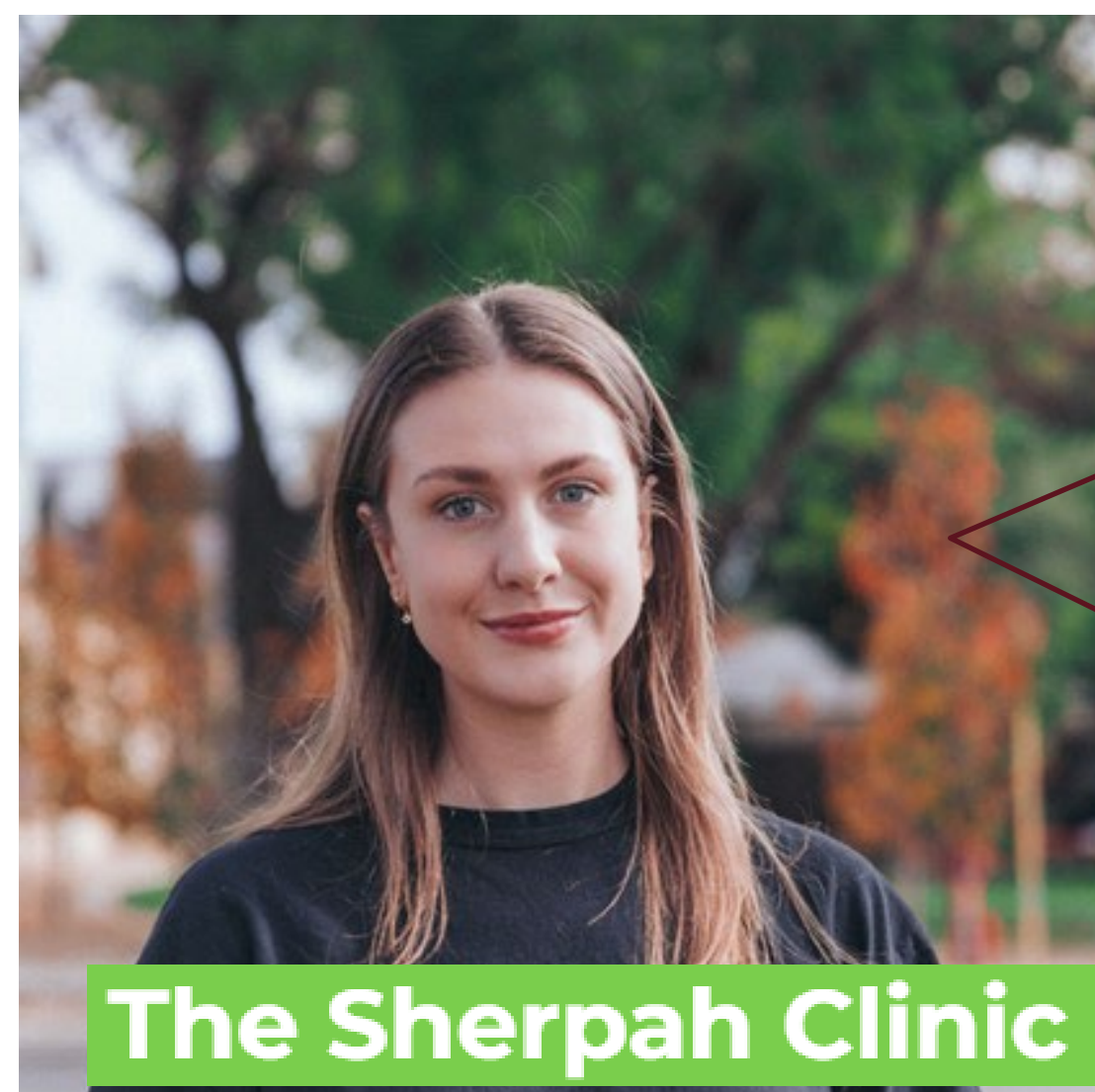
Yamini Kannapan – Assisted with commissioning Lynas’ new processing plant

“The internship made me more confident in the work environment. I gained insight into key industry drivers, allowing me to incorporate aspects into my PhD.”



Jordan Fyfe – Curated public health exhibition

“The internship has opened my eyes to the possibilities of future work in my field and expanded my professional network immensely.”



Melissa Papini – Literature review on transcranial stimulation as treatment for depressive disorder

“I would strongly recommend a PhD internship. When you study something so intensely, for a significant amount of time, it almost gives you tunnel vision. Participating in an internship, adjacent but not identical to your field of study, forces you to take a step back and look at things from another perspective”

Irena Sundac – Provided structural analysis of the Fremantle Press collection

“I was offered a full-time job after my internship, was hugely flattering. I love research and would love to teach at university when finish my PhD, but the idea of that not happening isn’t so daunting now.”



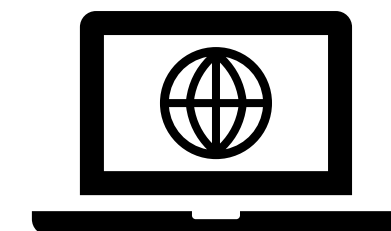
Organising an internship

1. Identify a suitable industry research project - agreement must be in place by the M2 due date (within first 18 months (FTE) of the start of student's enrolment)
2. Complete an Internship agreement (template) - signed by organisation and Curtin (formalises the project details)
3. Complete an Internship Participation Agreement – signed by student and Curtin
4. Student applies for the Incentive on Concur [PhD and professional doctorate degrees only (AQF10+)]
 - \$3,000 for a low-cost degree or \$4,000 for a high-cost degree
 - Two instalments - Paid at M1 (50%) and M3 (50%)
5. Progress reported through Milestones and using the Internship Completion Form on the SONIA system



[HDR Internships](#)
[Information for Industry](#)
[Information for Supervisors](#)

Contact ROC-excellence@curtin.edu.au





Training Opportunities

Training opportunities

[GRS](#) - HDR Listings on [UniHub](#). See also [Curtin Events Calendar](#)

[Library](#) (Bootcamps; Shut Up and Write; GRASP; methods/statistics)

[ATN Frontiers Program](#) – online modules/workshops – next slide

[Curtin Careers](#) (presenting later today!)

[Curtin Challenge](#) (online interactive learning modules)

[Skills for Success & Curtin Extra](#) (series of weekly workshops)

Workshops/events listed on [UniHub](#) (various Curtin areas)

[Curtin Institute for Data Science](#) (presenting later today!)

[IP](#) & Commercialisation training

Internship programs – [Curtin Industry Exchange program](#) (EOI) [APR](#)

[Intern](#) [iPREP](#) [Biodesign](#)

ATN Frontiers Program

[ATN Frontiers Program](#) is an online training program for HDR students by the Australian Technology Network (ATN)

Why?

- Enhance knowledge and skills in the future of research and work

Level 1 *Foundations of the Future*, 8 modules:

- practitioner focus
- prepares students to shape the future of innovation and productivity.

Level 1: Foundations of the Future ^

The Future Professional

The Future of Work and Innovation

The Future of Data

The Future of Collaboration

The Future of Leadership

The Future of Communication

The Future of Technology

The Future of Project Management

Level 2: My Future Master Classes ^

Policy and Impact Futures

Sustainability Futures

Digital Futures

Knowledge Futures

Modules run 4 times per year.

Advertised in the Newsletter

Mentoring in STEM – IMNIS program

IMNIS – Industry Mentoring Network in **STEM** - 12 months Jan - Dec by Australian Academy of Technological Sciences and Engineering

EOI Sept/Oct, look out for email invitation

Students matched with an industry mentor (Perth based)

Pragmatic advice, broad professional network, industry engagement; advice for industry career opportunities

Monthly mentor/mentee meeting

Networking events in Perth



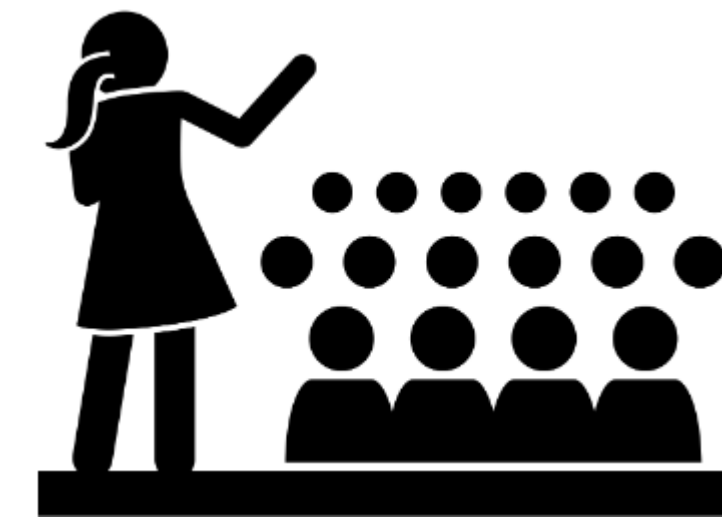
Presentation Competitions

[Famelab](#) – opens early in year

[Visual Your Thesis competition](#) – 60 second slide show. Competition open now.

[Curtin 3MT](#) website and [UQ 3MT](#). Open now, heats/final late August.

[Falling Walls Lab](#) – inaugural WA comp held on Tuesday – apply next year



Enhance communication/presentation skills

Networking opportunities

Curtin & global competitions, prizes to be won

Resource materials, mentoring and practice sessions available to support entrants

Web of Science Academy

[Web of Science Academy](#) by Clarivate.

Free for students and/staff

Courses on offer

Good Citation Behaviour

An introduction to peer review

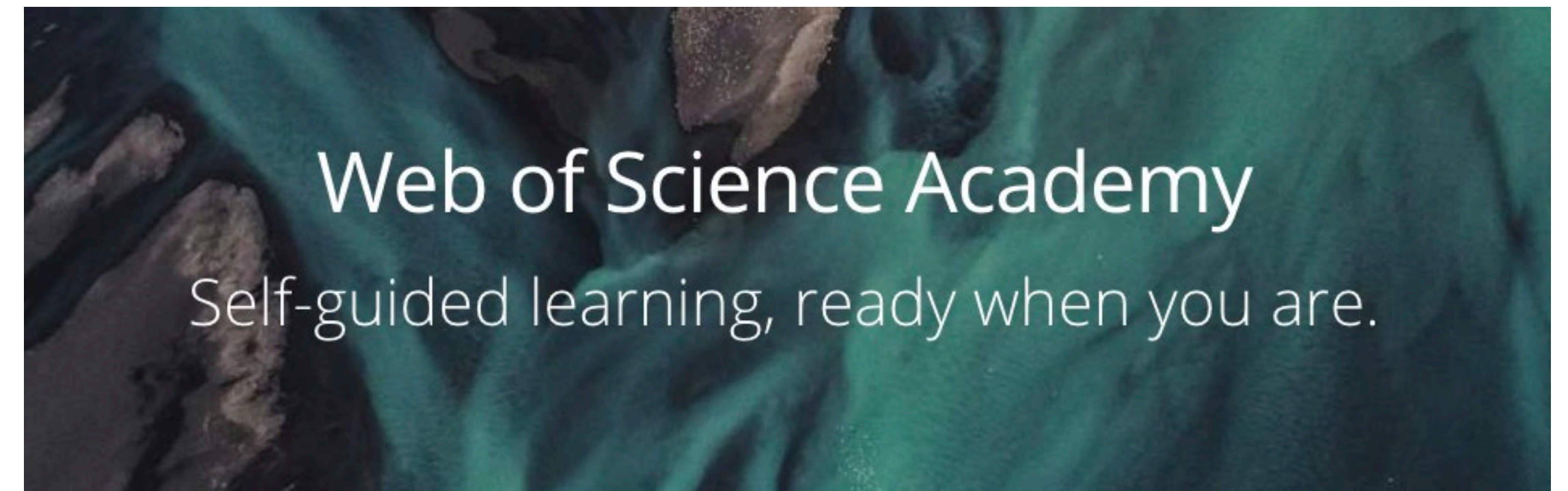
Reviewing in the Sciences

Reviewing in the Humanities

Co-reviewing with a mentor

Mentoring in Peer Review

An introduction to ethical publishing behavior



Key benefits



- 1 Free, online, and on-demand
- 2 Certificate awarded after course completion
- 3 High quality content developed together with industry experts
- 4 Learn vital research integrity skills from a trusted source

HDR Newsletters

- *Making Milestones* – student and supervisor feature story
- Student announcements
- Events and training
- Scholarships and grants
- Career and internship opportunities
- Other news
- Resources

Distribution - first week of every month.

Get in touch Email us at ROC-Excellence@curtin.edu.au

- Know of an upcoming event/opportunity your HDR peers might be interested in? or
- Nominate a 'student & supervisor' story (include a reason 'why')



Support & Resources for Graduate Students

Student Essentials for links to: Curtin Experience Curtin Connect
Personal Support (Career; Counselling; health; equity; disability; etc)

GRS Resources

UniHub to search events/jobs/resources

Student OASIS

Library (Faculty Librarians; Library Research support; GRASP workshops)

Research ethics and safety includes link to Research Initiation Guide

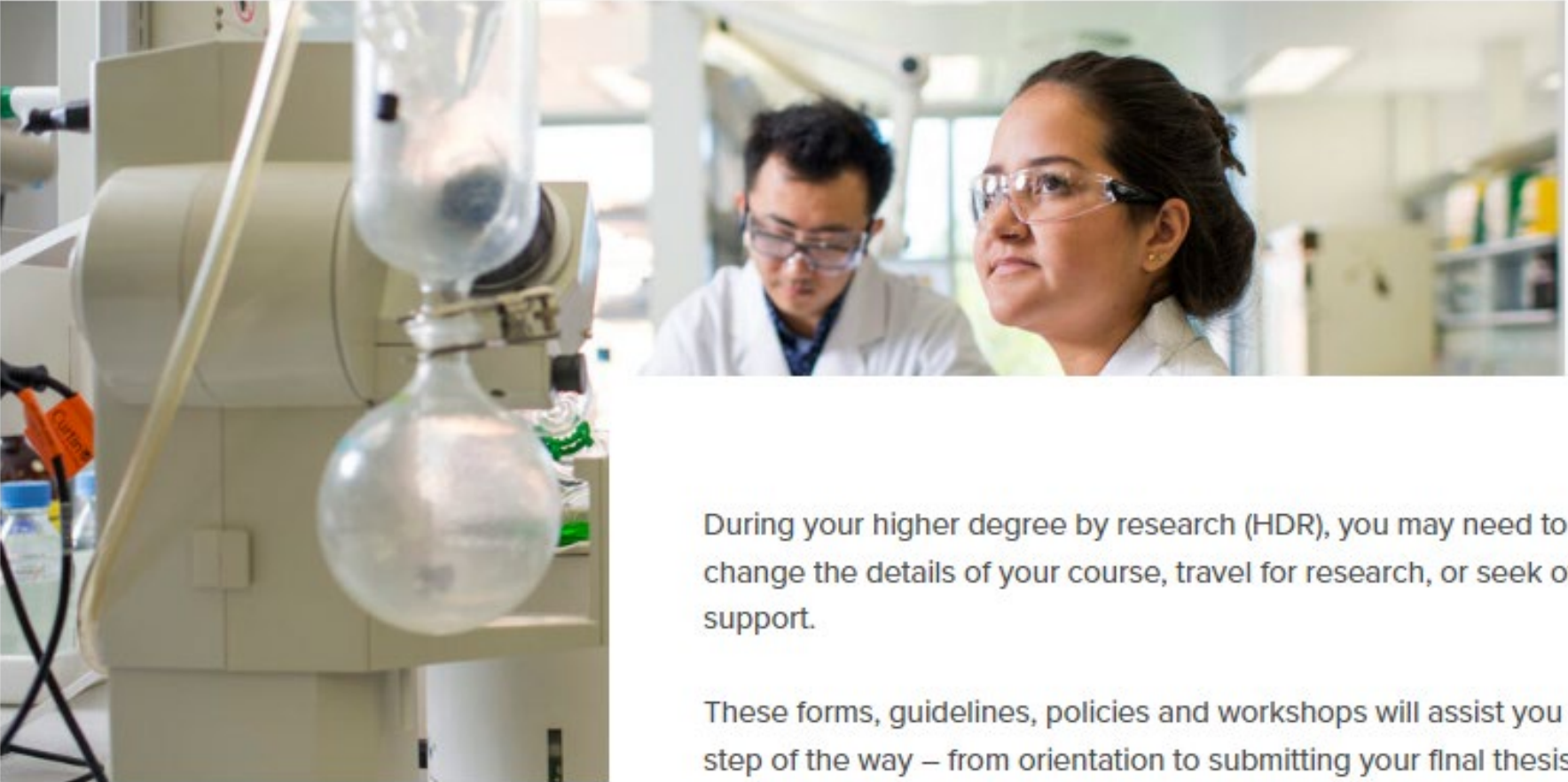
Health, Safety and Emergency Management CHARM; Risk Assessments

Curtin Institute for Data Science

Student Guild e.g. Student Assist; student clubs etc

HDR Website

Higher degree by research



During your higher degree by research (HDR), you may need to change the details of your course, travel for research, or seek other support.

These forms, guidelines, policies and workshops will assist you every step of the way – from orientation to submitting your final thesis.

[How to apply](#)

[Find a supervisor](#)

[HDR Scholarships and funding](#)

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[HDR Scholarships and funding](#)



HDR forms, guidelines and policies

Find forms, guidelines and policies relevant to completing or changing your HDR course.

[View all HDR forms, guidelines and policies](#)



HDR resources and development

Access a range of training opportunities, internships and courses for HDR candidates.

[Develop your skills today](#)



Starting your HDR course

Prepare for your candidacy by attending Orientation and getting to know our facilities and policies.

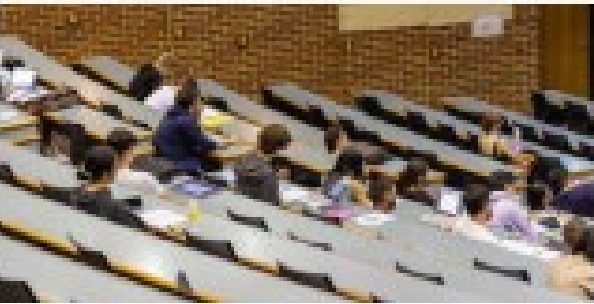
[Start preparing here](#)



Managing your HDR enrolment

Information to help you manage your degree, including reporting and related criteria.

[Find more information about your degree](#)



Thesis and examination

Information about thesis preparation, submission and examination.

[Get prepared](#)



Faculty-specific information

Find more information about your own faculty.

[Find your faculty](#)



Milestones

Monitor your progress through milestones.

[See where you're at](#)



Research ethics and safety

Students must follow ethical and safety requirements while conducting research at Curtin.

[More about ethics and safety](#)



Contacts and help

Find people who can assist you with administrative processes.

[See all contacts](#)

GRS Contacts

GRS – Level 1, Building 101 (entry opposite medical centre)

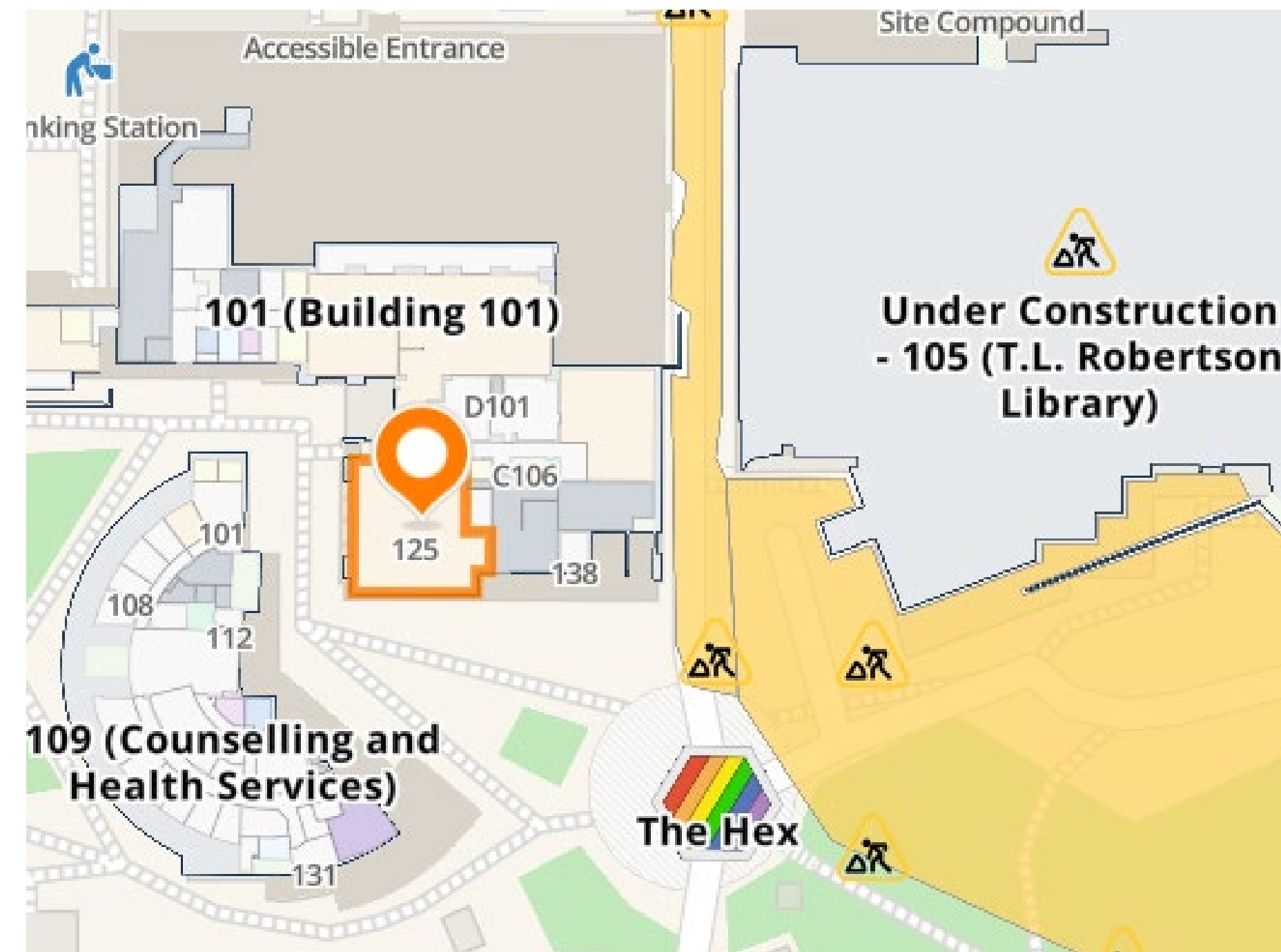
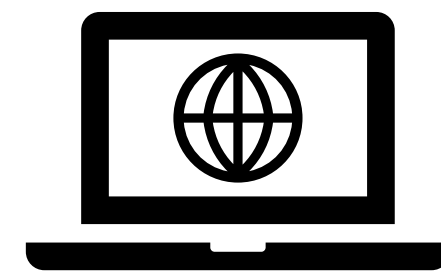
ROC.GRS@curtin.edu.au for all HDR queries

ROC-Excellence@curtin.edu.au for training

Phone: +61 8 9266 3337

[Higher degree by research](#)

[Milestones](#)





Thank you

Make tomorrow better.