



Digital Logbook Submission Standards

All courses with the Exposure to Professional Engineering Practice logbook requirement

*Applicable to students graduating from **Semester 1, 2019** onward.*

1. **Review submission requirements for graduation**

Ensure you have reviewed and completed all the required items for your Exposure to Professional Engineering Practice (EPEP) logbook submission contained in your course-specific submission requirements on the **Science and Engineering Fieldwork and Placement Portal** (<https://www.curtin.edu.au/students/experience/industry/science-engineering/portal/>).

2. **Curtin provided student email only**

Students are required to use their Curtin provided student email address when submitting their EPEP logbook. Submissions from non-Curtin email addresses will not be accepted or reviewed. Students must use the following **subject title** in their email submission:

Logbook Submission_[Your student number]

e.g. Logbook Submission_12345678

3. **Attachment format and naming conventions**

All attachments should be in **PDF format only** and the attachments must be named accordingly:

- *Logbook_[Your student number]* – the entire logbook should be one file.
- *Work_Experience_Report_[Your student number]*
- *Employer_Letter_of_Confirmation_[Your student number]*

4. **Submission deadlines**

For current EPEP logbook submission deadlines, please visit the Science and Engineering Fieldwork and Placement Portal (link above).