



Date: \_\_\_\_\_

To:

Doctor/Medical Practice: \_\_\_\_\_

Tel: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Re: Patient Request for Access or Release of Medical Records**

The patient below now attends Curtin University Health Service, and we would like to request a copy of their clinical records to assist in the continued management of their healthcare.

Patient's Full Name: \_\_\_\_\_

Patient's Date of Birth: \_\_\_\_\_

Patient's Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Our Practice uses Best Practice Software and we prefer an electronic copy of the records in XML format via email ([HSManager@curtin.edu.au](mailto:HSManager@curtin.edu.au)).

**Patient Consent**

I, \_\_\_\_\_ consent to the release of my full medical records and any other relevant clinical information to Curtin University Health Service as I am now attending this practice.

Patient's Full Name: \_\_\_\_\_

Patient's Signature: \_\_\_\_\_

Name of parent/guardian: \_\_\_\_\_

Signature of parent/guardian: \_\_\_\_\_